

**GOVERNING BODY WORKSHOP MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, November 21, 2016 6:00 P.M.**

- Joel Marquardt, Mayor
- Becky Fast, Council Member
- Tim Janssen, Council Member
- Ryan Kellerman, Council Member

- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Poppa, Council Member
- Michael Rhoades, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

**Admin**  
Poppa  
Fast

**Finance**  
Kelly  
Janssen

**Safety**  
Thompson  
Rhoades

**Public Works**  
Kellerman  
McNeil

CMBR Thompson called the meeting to order. All members were present, but CMBR Kelly arrived after the start of the meeting.

**I. DISCUSSION ITEMS**

**1. Presentation – United Community Services of Johnson County**

Ms. Jones-Lacy introduced Marya Schott, Director for Community Initiatives, and Julie Brewer, Executive Director, from the United Community Services (UCS). She said that Roeland Park participates in an agreement with UCS to contribute funding to their organization.

Ms. Schott said that in 2015, 68,500 people were served county-wide in programs that are funded by the Human Service Fund. It is a pool of general tax dollars contributed by county government and its participating cities. Dollars are then awarded to non-profit organizations that provide human service programs for residents who live with incomes at or below poverty level. The fund was started in 1980 with \$50,000 donated by Johnson County. In 1990, Johnson County asked its cities to join. Since 1990, the fund has generated about \$5 million that has helped over 40 different non-profit organizations.

Ms. Schott thanked Roeland Park for their participation in city funding since 1990. She said in order to receive funding, requests must meet the definition of safety net or work support and priority is given to those that address childcare, job training, emergency aid and shelter, child abuse and neglect, child welfare and healthcare as these are issues that impact the community as a whole. Organizations that receive funds must submit semi-annual reports to UCS that include financial information, program information, number of people served and the outcomes.

For 2017, there are 14 programs recommended for funding. Specifically Roeland Park contributions help fund services from Catholic Charities, the Health Partnership Clinic and Sunflower House, also from Growing Futures, Kansas Children’s Service League and Kids TLC.

**2. Review Bids – City Hall North Entry ADA Project**

Public Works Director Leon presented the proposal for an ADA project along the north side of City Hall. The project was identified as part of the 2015 audit of the building requested of an outside party by SKW. Mr. Leon said the work will make City Hall and the ADA access to it friendlier and more compatible.

CMBR McNeil questioned why this wasn’t addressed when the work was originally done. Mayor Marquardt said this project wasn’t part of the original ADA compliance work. He added that there are still issues that need to be addressed.

(CMBR Kelly arrived at the meeting.)

Mayor Marquardt wanted the detectable warnings reviewed as the bumps in the sidewalk are not required nor desired. They're difficult to maneuver with assistive devices and need extra maintenance. He also asked that the 1.5 percent slopes in two directions be looked at as it will put them over the 2.08 percent allowable. There were other things he would recommend reviewing, but would mention them at a later time. CMBR Kellerman asked how this project came to light. Mr. Leon said after the remodeling of City Hall they realized there were things that were not captured, most of which went against ADA compliancy. SKW asked another architectural firm experienced in ADA compliance to perform an audit of the building and that is when they became aware of the issues.

There was agreement to add this item to the City Council Consent Agenda.

### **3. Presentation – Property Tax Lid Presentation**

Ms. Jones-Lacy made a slide presentation for the property tax lid legislation that goes into effect January 1, 2017, for the 2018 budget season. She said that increases in property tax dollars levied beyond the rate of inflation will now require a vote of approval from the citizens, but there are some exceptions. The 2018 state budget form will provide a calculation for CPI as well as outline what the exemptions are. Currently Municipal Services is working with the state on that and working with the Kansas League of Municipalities on the interpretation of the legislation. She added that the CPI is based an average of five years.

Some examples of exemptions include:

- New improvements - construction, remodeling, renovation or improvements
- Increased personal property valuations - vehicles, boats, etc.
- Real property from annexation
- Real property that has changed in use - property changing from residential to commercial use.
- Bond and interest payments and existing lease payments on real property that existed prior to July 1, 2016.
- Special Assessments
- Court judgments and related legal fees
- Taxes levied to recover the loss of funds from federal sources after January 1, 2017, where cities are contractually obligated to provide services.
- Expenses relating to certain federal, state or local disasters or emergencies declared by a federal or state official (including certain financial emergencies).
- Expenses used exclusively for increased law enforcement, fire or EMS above the rate of inflation.
- Expiration of property tax abatements
- Expiration of TIF districts, neighborhood revitalization areas or other property tax rebate or redirection programs
- Certain increases associated with the loss of property valuation occurring as a result of legislative action, judicial action or BOTA rulings.
- If tax levied dollars have declined in one of the three preceding years and the proposed increase does not exceed the average rate of inflation for the three preceding years can be increased by that amount.

Ms. Jones-Lacy said these are all based on the tax levy and not the mill levy.

In her PowerPoint presentation she showed examples of how to capture the tax lid limit each year.

CMBR Fast said she understood the valuations, but wanted to know how to eliminate expenses used for increased law enforcement or bond interest payments. Ms. Jones-Lacy said the state legislatures decided that emergency services were worth the increase and would be exempt.

#### **4. Discussion – Tree Maintenance Service Agreement**

Public Works Director Leon said this request for contract tree services is for when the city is in a situation where it needs to remove a tree in an emergency. He said it is difficult to get bids on a one-time emergency both for time and money. He would like to put out a bids for a contractor with a set price for those services. It also makes his staff more efficient by not looking for bids at every instance. Mr. Leon said the City does not have resources to completely remove a tree down to the stump. They could move it out of the roadway, but would then need someone to clear it away. This bid would give a 24-hour contact to the City to do the work for us. It also would not affect any work that is currently done in-house. Carl Wisdom, the City Forester, will manage the contract.

There was agreement by the Governing Body to send this out for bid.

#### **5. Discussion – Joint Johnson County and Cities Legislative Platform**

City Administrator Moody said it has been the practice of the cities in Johnson County to work with the county government to develop a joint legislative platform, the purpose of which is to provide a consistent message from the local governments. In the past Roeland Park has adopted the joint platform.

The Governing Body agreed to move this forward to the Consent Agenda.

#### **6. Discussion – NEACC Interlocal Agreement for Animal Control**

CMBR McNeil said animal control rates are increasing to \$8.17 per capita and Roeland Park's contribution will be \$55,923.65. The total to run animal control is \$182,983.49 and it is expensive to keep it going.

CMBR Rhoades said he would like to potentially look into alternatives since many times Animal Control is not available.

City Administrator Moody said expanding the service would also expand the cost to the partnership.

CMBR McNeil said it is a chronic problem getting a quorum for meetings and therefore it makes it difficult to discuss any issues. She said she does get the feeling that some of the cities are not happy with the service.

It was asked of CMBR McNeil to get other options and inquire of the other participating cities' positions and report back to the Council.

#### **7. Task Force Pool Advisory Board**

City Administrator Moody said that following discussions of the blower and heater for the aquatics center, now is a good time to establish a task force to gather information on the future of the pool. The contract currently in place with Johnson County Parks and Recreation (JCPRD) comes to a close at the beginning of 2019. He said a task force with the people who have an interest in the pool, use the pool and are dependent on it should be well represented. He recommended members from the community at large as well as representatives of the Council, JCPRD as well as staff members. He also asked that final recommendations be made to the Governing Body by December of 2017, which gives a year before the contract ends to make a determination as to what the Aquatic Center would look like going forward.

Mayor Marquardt asked if there should be a committee put together to decide what the advisory board should look like. He also said he has had someone apply to be on the pool advisory board.

CMBR Poppa said he didn't see why it couldn't be a task force to bring recommendations back to the Council as they are not deciding on anything budgetary, but just gathering information.

CMBR Thompson clarified that a task force can involve people other than Governing Body members.

CMBR Rhoades asked if JCPRD has provided the financials and attendance numbers. City Administrator Moody said he has asked for information on membership or participation by Roeland Park residents in their programs. JCPRD has not operated the aquatics center purely as a summer only venture, so assumptions would have to be made as to what part of an expense is applied to the summertime versus the balance of the year. JCPRD staff is compiling that information to be provided to staff. The City should also still reserve the right to review that and ask questions about the assumptions that they made.

CMBR Rhoades said this is an important issue and should be reviewed by the Council as a whole and should not be a small group making a recommendation, but the entire Council.

CMBR Fast said she feels strongly about this issue. The group will not be making the decision, just coming back with information so the Council can make an informed decision.

CMBR Kelly said this issue deserves a bigger venue for the conversation to include the people who will be directly affected by any of the decisions. She would like to hear how the people at large feel.

Mayor Marquardt should they should be prepared that with including the user groups, they will go into this wanting to keep the site open and will endorse that. He added that this will also give them an opportunity to say and prove how they use it and if there is financial assistance or can reach out to the county or find other groups that can help make this a more palatable financial investment for the City as well.

There was agreement to continue this discussion under New Business.

## II. **NON-ACTION ITEMS**

*There were no items discussed*

## III. **ADJOURN**

CMBR Thompson adjourned the Workshop.

(Roeland Park Governing Body Workshop Adjourned)