

**COMMITTEE OF THE WHOLE MEETING AGENDA**

**Roeland Park City Hall**

**4600 W 51st Street, Roeland Park, KS 66205**

**Monday, February 2, 2015 6:00 P.M.**

- Joel Marquardt, Mayor
- Megan England, Council Member
- Becky Fast, Council Member
- Marek Gliniecki, Council Member

- Jennifer Gunby, Council Member
- Ryan Kellerman, Council Member
- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Rhoades, Council Member

- Aaron Otto, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

**Admin**

Chair, Kellerman  
Co-Chair, Gunby

**Finance**

Chair, Gliniecki  
Co-Chair, Rhoades

**Safety**

Chair, Kelly  
Co-Chair, McNeil

**Public Works**

Chair, England  
Co-Chair, Fast

**I. APPROVAL OF MINUTES**

- A. January 5, 2015 (Pg. 4)
- B. January 21, 2015 (Pg. 10)

**II. REPORTS OF COMMITTEES:**

**A. Admin - Kellerman / Gunby**

1. City Attorney Evaluation: Executive Session: I move that the Council recess into executive session pursuant to the personnel matters of non-elected personnel exception to the Open Meetings Act in order to discussion the personnel performance review of a non elected official, with the open meeting to resume in the Conference Room at \_\_\_\_.
2. Clarification of Dead Tree Nuisance Removal Process (est time 15 min) (Pg. 12)
3. Location of Solid Waste Containers (est time 25 min) (Pg. 15)
4. Super Pool Pass Agreement and Swim Meet Letter of Understanding (est time 5 min) (Pg. 27)
5. City Administrator's Report (est time 10 min)
  - a. Goals Review (Pg. 39)
  - b. Northeast Johnson County Chamber Legislative Platform (Pg. 43)
6. Procedures Discussion (est time 20 min) (Pg. 45)
7. Procedures of the Contract Negotiations AdHoc Committee (est time 15 min)
8. Quarterly Community Forum Agenda Discussion (est time 10 min) (Pg. 47)
9. Purchasing Policy Update (est time 10 min) (Pg. 48)
10. Appeals Board for Property Maintenance and Code Board of Appeals (est time 5-10 min) (Pg. 55)
11. Rental Inspection (est time 10 min) (Pg. 58)

**B. Public Works- England/Fast 7 p.m**

1. Granada Park Improvements (est time 15 min) (Pg. 63)
2. Salt Dome Discussion (est time 15 min) (Pg. 187)
3. Public Works Director Report (est time 5 min)
  - a. Department Mission Statement (Pg. 192)

**C. Safety Kelly/McNeil**

1. 4<sup>th</sup> Quarter Safety Report (est time 10 min) (Pg. 193)

### III. NON-ACTION ITEMS:

- A. Pending Items
  - 1. Right of Way Updates
  - 2. Employee Handbook
  - 3. Utility Assistance Program MOU
  - 4. HOME Program MOU
  - 5. CARS Program for 2016-2020
  - 6. December Financials
  - 7. Chapter 16 Updates
  - 8. ADA List of Improvements

### IV. ADJOURN

## Welcome to this meeting of the Committee of the Whole of Roeland Park. Below are the Procedural Rules of the Committee

*The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.*

- A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disturb, disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from the meeting. **Please turn off all cellular telephones, pagers and beepers and other noise-making devices or turn them to “silent mode” before the meeting begins.**
- B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole at the beginning of an agenda topic; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that agenda topic.
- C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.
- D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disrupts, disturbs, maligns, upsets, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from the meeting.
- E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same agenda item will not be permitted. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. . Before addressing Committee speakers shall state their full name, address and or resident/non- resident or group affiliation, if any, before delivering any remarks.

H. **Agendas and minutes** can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk.

*The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.*