

COMMITTEE OF THE WHOLE MEETING AGENDA

Roeland Park City Hall

4600 W 51st Street, Roeland Park, KS 66205

Monday, February 9, 2015 6:00 P.M.

- Joel Marquardt, Mayor
- Megan England, Council Member
- Becky Fast, Council Member
- Marek Gliniecki, Council Member

- Jennifer Gunby, Council Member
- Ryan Kellerman, Council Member
- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Rhoades, Council Member

- Aaron Otto, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Chair, Kellerman
Co-Chair, Gunby

Finance

Chair, Gliniecki
Co-Chair, Rhoades

Safety

Chair, Kelly
Co-Chair, McNeil

Public Works

Chair, England
Co-Chair, Fast

I. MINUTES

- A. January 12, 2015 Committee of the Whole Minutes (Pg. 4)

II. REPORTS OF COMMITTEES:

A. Public Works- England/Fast at 6 p.m

1. Commerce Bank (est time 15 min) (Pg. 10)
2. STP Grant Application in Support of Intersection Improvements for 48th & Roe Blvd (est time 5 min) (Pg.18)
3. CARS Task Order for 47th Street & Emergency Vehicle Turn Around on Roe Blvd (est time 5 min) (Pg. 24)
4. CARS 2016-2020 Five Year Plan (est time 10 min) (Pg. 30)
5. ADA List for items in City Hall (est time 15 min) (Pg. 39)

B. Admin - Kellerman / Gunby

1. Procedures Discussion (est time 10 min) (Pg. 47)
2. Purchasing Policy Update (est time 10 min) (Pg. 48)
3. Appeals Board for Property Maintenance and Code Board of Appeals (est time 5 min) (Pg. 55)
4. Rental Inspection (est time 10 min) (Pg. 58)
5. Agenda Management System (est time 20 min) **at 7 p.m.** (Pg. 63)
6. City Administrator Report (est time 15 min)
 - a. Google to provide video services in Roeland Park acknowledgement letter (est time 5 min) (Pg. 64)
 - b. Ethics Ordinance Update Road Ahead (est time 10 min) (Pg. 67)
 - c. Utility Assistance Program MOU with Johnson County (est time 5 min) (Pg. 86)
 - d. HOME Program MOU with Johnson County (est time 5 min) (Pg. 88)
 - e. City Audit Disclaimer (Pg. 91)
7. Clarification as to setting the committee of the whole agenda (est time 10 min)
8. Remote Meeting Participation Policy (est time 5 min) (Pg. 99)
9. Naming City Property Policy (est time 5 min) (Pg. 101)

III. NON-ACTION ITEMS:

- A. Committee Minutes
 1. Community Foundation Advisory Board (Pg. 103)
- B. Pending Items

1. Possible modifications to Chapter 16
2. Right of Way Updates
3. December Financials
4. Plan Review Fee Update and Fee Resolution Update
5. Home Occupation Update
6. Bed and Breakfast / Boarding House Permissibility as a Home Business

IV. ADJOURN

Welcome to this meeting of the Committee of the Whole of Roeland Park. Below are the Procedural Rules of the Committee

The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.

A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to; the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disturb, disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from the meeting. **Please turn off all cellular telephones, pagers and beepers and other noise-making devices or turn them to “silent mode” before the meeting begins.**

B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole at the beginning of an agenda topic; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that agenda topic.

C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.

D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disrupts, disturbs, maligns, upsets, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from the meeting.

E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same agenda item will not be permitted. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. . Before addressing Committee speakers shall state their full name, address and or resident/non- resident or group affiliation, if any, before delivering any remarks.

H. **Agendas and minutes** can be accessed at www.roelandpark.org or by contacting the City Clerk.

The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.