

**COMMITTEE OF THE WHOLE MEETING AGENDA**

**Roeland Park City Hall**

**4600 W 51st Street, Roeland Park, KS 66205**

**Monday, May 11, 2015 6:00 P.M.**

- Joel Marquardt, Mayor
- Becky Fast, Council Member
- Tim Janssen, Council Member
- Ryan Kellerman, Council Member

- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Poppa, Council Member
- Michael Rhoades, Council Member
- Erin Thompson, Council Member

- Aaron Otto, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

**Admin**

Chair, Janssen  
Co-Chair, Poppa

**Finance**

Chair, Rhoades  
Co-Chair, Kelly

**Safety**

Chair, McNeil  
Co-Chair, Thompson

**Public Works**

Chair, Fast  
Co-Chair, Kellerman

**I. APPROVAL OF MINUTES:**

- A. March 23, 2015
- B. March 30, 2015

**II. REPORTS OF COMMITTEES:**

1. Admin – Employee Handbook Revisions
2. Admin – A request from the Arts Committee
3. Public Works – Including the name Roeland Park on the Water Tower
4. Public Works – 2015 Leaf Schedule Review
5. Admin – Procedures Discussion
6. Admin - Councilmember service on various committee update
7. Admin – CA Selection Process Council Member Involvement
8. Admin – City Administrator Report – Microsoft 360 agreement and implementation
9. Admin – Interim Administrator Discussion
10. Admin – Draft Naming Policy for City Property
11. Admin – Council President Candidates
12. Finance – Review of Previous Council Goals Completed and Remaining Undone. Review Strategic Plan Report and establish any additional priorities for the consideration in the 2015 budgeting process. Creation of budget line item in support of strategic planning initiatives.

**III. NON- ACTION ITEMS**

- A. Pending Items
  1. March Financials
  2. Discussion if B&B / Boarding houses should be allowed in Roeland Park
  3. Removal of Tree in the Public Right of Way

# Welcome to this meeting of the Committee of the Whole of Roeland Park. Below are the Procedural Rules of the Committee

*The governing body encourages citizen participation in local governance processes. To that end, and in compliance with the Kansas Open meetings Act (KSA 45-215), you are invited to participate in this meeting. The following rules have been established to facilitate the transaction of business during the meeting. Please take a moment to review these rules before the meeting begins.*

A. **Audience Decorum.** Members of the audience shall not engage in disorderly or boisterous conduct, including but not limited to: the utterance of loud, obnoxious, threatening, or abusive language; clapping; cheering; whistling; stomping; or any other acts that disturb, disrupt, impede, or otherwise render the orderly conduct of the Committee of the Whole meeting unfeasible. Any member(s) of the audience engaging in such conduct shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from the meeting. **Please turn off all cellular telephones, pagers and beepers and other noise-making devices or turn them to “silent mode” before the meeting begins.**

B. **Public Comment Request to Speak Form.** The request form's purpose is to have a record for the City Clerk. Members of the public may address the Committee of the Whole at the beginning of an agenda topic; however, no person shall address the Committee of the Whole without first being recognized by the Chair or Committee Chair. Any person wishing to speak at the beginning of an agenda topic, shall first complete a Request to Speak form and submit this form to the City Clerk before discussion begins on that agenda topic.

C. **Purpose.** The purpose of addressing the Committee of the Whole is to communicate formally with the governing body with a question or comment regarding matters that are on the Committee's agenda.

D. **Speaker Decorum.** Each person addressing the Committee of the Whole, shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disrupts, disturbs, maligns, upsets, or otherwise impedes the orderly conduct of the committee meeting. Any person, who so disrupts the meeting shall, at the discretion of the City Council President (Chair) or a majority of the Council Members, be declared out of order and shall be subject to reprimand and/or removal from the meeting.

E. **Time Limit.** In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Committee of the Whole, each speaker shall limit comments to two minutes per agenda item. If a large number of people wish to speak, this time may be shortened by the Chair so that the number of persons wishing to speak may be accommodated within the time available.

F. **Speak Only Once Per Agenda Item.** Second opportunities for the public to speak on the same agenda item will not be permitted. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.

G. **Addressing the Committee of the Whole.** Comment and testimony are to be directed to the Chair. Dialogue between and inquiries from citizens and individual Committee Members, members of staff, or the seated audience is not permitted. Only one speaker shall have the floor at one time. . Before addressing Committee speakers shall state their full name, address and or resident/non- resident or group affiliation, if any, before delivering any remarks.

H. **Agendas and minutes** can be accessed at [www.roelandpark.org](http://www.roelandpark.org) or by contacting the City Clerk.

*The governing body welcomes your participation and appreciates your cooperation. If you would like additional information about the Committee of the Whole or its proceedings, please contact the City Clerk at (913) 722.2600.*