

GOVERNING BODY WORKSHOP
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, November 2, 2015, 6:00 P.M.

- Joel Marquardt, Mayor
- Becky Fast, Council Member
- Tim Janssen, Council Member
- Ryan Kellerman, Council Member

- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Poppa, Council Member
- Michael Rhoades, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Chair, Janssen
Co-Chair, Poppa

Finance

Chair, Rhoades
Co-Chair, Kelly

Safety

Chair, McNeil
Co-Chair, Thompson

Public Works

Chair, Fast
Co-Chair, Kellerman

(Governing Body Workshop in Session at 6:00 p.m.)

I. DISCUSSION ITEMS

1. Admin – Gas Franchise Renewal

No available recording

2. Admin – Resident Communication Update

Presentation in progress before recording

There was Committee discussion of the ways citizens are kept informed. Marketing of City events is done jointly with the Community Center. The City's newsletter is published quarterly and staff is working to have it mailed well ahead of event dates. They have also used the NotifyJoCo system. They are finding it difficult to reach those who do not use computers on a regular basis.

CMBR Fast volunteered at the Halloween event held at the Community Center and said a large number of people knew of the event from the outdoor signs.

There were suggestions to extend the use of Constant Contact and NextDoor. There was also a discussion of ways to get e-mail addresses of residents to add them to the mailing list.

CMBR Rhoades suggested getting an updated photograph of the Governing Body.

CMBR Fast said there needs to be a way to submit photos of the City that can then be updated on social media.

3. Public Safety – 3rd Quarter Safety Statistics

Police Chief Morris said H&R Block Chief Marketing Officer Kathy Collins wants to recognize the Roeland Park Police Department and thank them for all that they do for the community.

Chief Morris reported on crime statistics in the City. Two robberies occurred and both have been solved. One at the Gamestop has resulted in federal charges. There were also two burglaries. The department has DNA prints pending and charges are to be filed with known suspects from Kansas City, Missouri. In total, his department responded to 1,927 calls for service which consisted of 245 incident reports, 72 arrests, 36 accidents and 519 citations. He also provided a breakdown of the incidents in the business district that includes the Boulevard Apartments, Walmart, Lowe's and Price Chopper.

Chief also mentioned several car thefts as a result of people leaving their cars attended and running, and leaving them unlocked with valuables visible inside. He recommended that people use care when leaving their vehicle, especially in the colder weather when people are trying to warm them up.

The new DigiTicket system is in place. This allows officers to spend more time on patrol and not writing tickets. The new system automatically tracks not only tickets, but warnings issued.

The Police Department has started using the flashing speed sign that also tracks the speeds of vehicles. Requests can be made to have the sign moved to their area.

4. Admin – Committee of the Whole Structure

CMBRS Poppa and Janssen have recommended six-month pilot program. Recommendations are:

- *Committee* of the Whole will be renamed Governing Body Workshop.
- Governing Body Workshop will be held on the 1st Monday of the month
- City Council meeting will be held on the 3rd Monday of the month.
- Additional Governing Body Workshop to be held before the City Council meeting if needed.
- Agenda topics will be the responsibility of the City Administrator, along with Mayor and Council President to set Workshop agendas.
- Council President will preside over the Workshop.
- Mayor to preside over Workshop in Council President's absence.
- Standing committees and chairs will be dissolved. There will be junior and senior representatives to their respective City department. They will maintain the current rotation of representatives.
- A Councilmember may sponsor an item to be added to the agenda with the support of two additional Councilmembers. A completed action form must also be submitted to the City Administrator for consideration.
- Council President will present the Workshop report at City Council meetings.

CMBR Rhoades expressed concerns regarding possible KOMA violations in a Councilmember trying to garner support for an issue to be placed on an agenda.

City Administrator Moody said that there is nothing that prevents Councilmembers from speaking with one another, it just cannot be done as a collective, or as a majority of the Council. Councilmembers are free to discuss an item they feel is important to them with another Councilmember.

Mayor Marquardt echoed CMBR Rhoades's concern that this might be considered a serial meeting.

City Administrator Moody will speak with City Attorney Shortlidge for further clarification on this issue.

CMBR Rhoades suggested having the ability to add more meetings as needed especially when budget discussions begin. CMBR Janssen will check with City Attorney Shortlidge on the appropriate verbiage.

CMBR Kelly and CMBR McNeil expressed support of a lighter schedule. CMBR Fast would like keep the 4th Monday for Workshop meetings. She feels that more meetings with shorter times are more productive than longer, fewer meetings. She also felt that fewer meetings would make the Governing Body less involved.

CMBR McNeil said she was impressed with the work that CMBRS Janssen and Poppa put into this issue.

After Committee discussion, it was decided to hold the 4th Monday for a Workshop as needed.

The item will be discussed under New Business at the City Council meeting.

5. Admin – Special Permit for 3 Dogs- Mallon

Public Comment:

Sharon Vandenberg. Ms. Vandenberg spoke to Holly Coopersmith's request for a third dog. She noted that there have been improvements since the last time the request was before Council and the pet owner is being more responsible.

City Administrator Moody said Animal Control has said that property is suitable for a 3rd dog; however, three neighbors are opposed to the third dog. Mr. Moody was seeking the support of the Council in the decision that staff has decided not to support the request.

Ms. Coopersmith was not in attendance, but Ms. Jones-Lacy passed along her written comments to the Council.

The Committee supported the administrative decision to deny the special permit.

6. Admin – Donation Policy

Public Comment:

Gretchen Davis - Ms. Davis spoke to the proposed donation policy noting that over 500 citizens have helped the City by donating money and supporting fundraising events. There are many who are willing to work with the City to make improvements and help with the planning. She recommended having a volunteer team to assist Public Works regarding the decisions to be made on donations.

Marek Gliniecki. Mr. Gliniecki, a representative from the Art Committee, said their committee would like to review any art donations accepted by the City.

Ardie Davis. - Mr. Davis felt the donation policy as written will discourage donations and make it impossible to apply for grants. He supported having the policy, but felt the language needed work.

James Haley. Mr. Haley offered his comments regarding the donation policy.

City Administrator Moody stated the proposed policy was modeled after Fairway's policy, but he made it less specific so that it could be applied to things that were not just parks related.

CMBR Fast talked about having art on Roe Boulevard and the need to begin a visioning process for the Roe Gateway.

Mayor Marquardt said art loaned to the City that is not picked up becomes part of City property. He also felt there should be a group that should review the upkeep and maintenance of donated items.

Mr. Gliniecki would like the various committees to take a look at the proposed donations policy and submit recommendations.

Public Works Director Leon spoke to maintenance issues of donated items and the time and resources by staff.

Ms. Davis added that the benches in R Park were chosen because they are maintenance free with an expected life of 25 to 50 years.

CMBR Kelly felt that maintenance of donated items was not in the scope of the Public Works Department and should fall to the City Administrator and the committee head whose committee the donation falls under. As written, the City Council would make the decision on donated items if an item meets criteria. She stated she would like language included to state that items would fall under the current master plan. She also felt that donations should be recognized publicly. She also said there was no need to rush this issue and the Committee should take a

little more time for discussion. She added that the Community Foundation was created so people would have a place to donate to the City.

There was extensive discussion regarding the determination of items to be donated and how a maintenance schedules can be determined.

CMBR Poppa recapped that an approved donation list needs to be created along with its useable life schedule and any ongoing maintenance that might be needed.

CMBR Kelly will forward her suggestions to City Administrator Moody and Mayor Marquardt.

7. Admin - Ad-Hoc Development Update 4800 Roe Parkway

CMBR Thompson reported that Golder Associates has finished Phase II of the evaluation of the caves. An experienced miner went in and performed an environmental and safety evaluations. CMBR Thompson presented a photo log that documented what was found in the mines. Results show that environmentally there are no air concerns, but the safety evaluation was not very positive. Mark Sandfort from Golder took the position that the design life of using the underground space has passed and it would not be prudent nor economically sound to develop the underground. This does not preclude the option of clearing the space to create a caves environment. It was discovered that the fill is not primarily soil, but large pieces of limestone. The committee is researching ways to recycle the limestone. SKW is continuing work on the ULTA survey that will provide the topography mapping for any phases going forward.

Mayor Marquardt said a formal Phase II report will be submitted. The evaluation showed that the ceiling was too difficult to save, but the columns and back of the cave could have a barrier placed in front to allow for protection from any falling rock and could be used as an aesthetic backdrop for any project.

CMBR Thompson said the next steps will to look at the cost of building on top of the site or taking it down to the base level.

8. Admin - Ad-Hoc Development Update NE Johnson Dr. and Roe Blvd

Ms. Jones-Lacy met with staff from Mission and Mid-America Regional Council to go over the Envision Tomorrow as a first step in valuing the property at Northeast Johnson and Roe. There are components that are needed in order to get a clearer picture of what to do with the site and how much it might be worth. They have located all the utilities and have determined the costs associated with moving those lines. The vast majority of the cost will be to move the electric at a cost of \$325,000. Total utility relocation is estimated at \$560,000. This will be information provided to a potential developer. There is a possibility for the cooperating cities to work together to decide how they would support the development or how to price the property based on this factor. There is also a potential that KDOT will donate their portion of the land to the project. There is a meeting scheduled for 11/30 and invitations were sent out to the steering committee. They will review the timetable and look at the Envision Tomorrow tool to get a better idea as to what to expect.

II. NON-ACTION ITEMS

CMBR Fast said there will be discussion of the City's TIFs and Gary Anderson will be on hand for the discussion.

III. ADJOURNMENT

(Roeland Park Governing Body Workshop Adjourned)