

**Agenda**  
**Parks Committee**  
CITY of ROELAND PARK  
**Wednesday November 14th, 2018; 6:00pm-8:00pm**  
**Roeland Park City Hall**

**Committee:**

Cory Coe  
Emily Hage  
Jared Luebe  
Jennifer Provyn  
Kathleen Whitworth  
Laura Yankoviz  
Tyler Steele

**(Anticipated) Guests:**

Donnie Scharff (Public Works  
Superintendent)  
Tom Madigan (Council Member/Parks  
Adviser)  
Marek Gliniecki (Arts Committee)  
Dan Mcghee (On-call City engineer)

Jose Leon (Public Works Director)

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*PURPOSE. The purpose of the parks advisory committee is to make recommendations to the governing body concerning city owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon city owned property; to promote beautification of the city and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings.*

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**I. Administrative**

- A. Call to order
  - 1. Amendments to Agenda
  - 2. Approval October minutes
  - 3. Community Voices
  - 4. Administrative update from Public Works (Jose)
  - 5. Administrative update regarding Council liaisons (Jennifer)

**II. Old Business**

- A. Budget
  - 1. 2018 total monies \$945
- B. Granada Park
  - 1. Updates on shade structure installation
    - a. Play By Design has been in contact with the City
    - b. Initial construction for the week of November 5<sup>th</sup> was weather-delayed
    - c. Tentatively aiming to begin construction efforts this week, weather-contingent
- C. Nall Park
  - 1. Updates on trail modifications (Tyler)
    - a. Ann Pai noted it could be at least 6 months before re-routing of Aunty Entity
      - i. Can we get a commitment for a timeframe for this work?
      - ii. Affects trail heads
    - b. Potential training on trail maintenance—Ann to organize and provide updates
      - i. Who to call when trees go down, etc.; good education opportunity for the Blvd Apartments residents as well
  - 2. Updates on the amenity pricing (Kathleen)

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Meeting Dates for 2018:

|        |        |         |        |        |        |
|--------|--------|---------|--------|--------|--------|
| Jan 10 | Feb 14 | Mar 14  | Apr 11 | May 09 | Jun 13 |
| Jul 11 | Aug 08 | Sept 12 | Oct 10 | Nov 14 | Dec 12 |

- D. R Park
  - 1. Updates on footing installation/progress on small shelter construction
    - a. Jan Duncan welded the rebar baskets for the footings
    - b. Jan has had some injuries (both with his staff and to himself personally) which have delayed construction
    - c. Jan explained on 10/30 that he would be delayed  $\geq$  two weeks on R Park shelters
    - d. City staff will continue to touch base with Jan to see when he will begin the work, but weather is now a factor
    - e. The only other item ordered has been the steel framing (structure), but staff will wait to order more materials (e.g., lumber) until further notice from Jan
  - 2. Marque
    - a. Do we want to put anything for December?
    - b. Any updates on process? (Laura)

### III. New Business

- A. Forestry
  - 1. Ownership of arboretum certification process update (Jennifer)
  - 2. Contracted arborist is scheduled for fall inspection of trees and any necessary recommendations for tree management/mitigation/remediation
  - 3. Updates from Public Works
  - 4. Request from Mayor: what skills and qualifications are we looking for from a Parks Committee perspective in a Public Works director?
- B. Sweany Park
  - 1. Evergreen was inspected and is 70% dead; Public Works has costs for removal and replanting
  - 2. Public Works working with Sarah Crowder on an appropriate replacement evergreen; replanting is weather contingent
  - 3. Holiday tree lighting will be moved to the Community Center this year
- C. Nall Park
  - 1. Bathrooms closed and water fountain winterized for the season
  - 2. Master Plan
    - a. Community involvement and discussion of task forces
    - b. Timelines
    - c. Update on topographic map of park (as this precedes most planning and design work)
  - 3. Rain garden—do we want to make this a priority in 2019?
- D. R Park
  - 1. Pickleball lines installed on tennis courts and information/rules posted
  - 2. Heartland Tree Alliance planted 20 trees in R Park (Attachment 1)
  - 3. R Park Phase Development Plan
    - a. Dan Mcghee (On-call City engineer) and Jose will review progress
  - 4. Shelter task force re-convening to work on restroom design
    - a. Discussion of challenges and benefits of using volunteer efforts
    - b. Reminder: Capital Improvement Plan (i.e., CIP) timeline: 2020 for pavilion; 2021 for restroom
- E. Citizens' Survey
  - 1. City will complete the 4<sup>th</sup> Citizens' satisfaction survey in 2019 and its 1<sup>st</sup> business satisfaction survey
  - 2. City will administer the surveys after the first of the year; need to have final language of the instrument in place by the 3rd Monday in December
  - 3. Each committee needs to review the surveys (attached under separate cover)
    - a. The 2016 citizen survey instrument has been broken into three sections

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- i. Section 1: the standard questions
    - ii. Section 2: the special questions asked by Roeland Park. Question 18 and 19 will be included in the 2019 survey, the others were project specific and would not necessary be asked again
    - iii. Section 3: demographics
  - b. There is roughly one page of space available within the citizen survey to ask special questions
  - c. Are there special questions or topics that Parks would like feedback on?
  - d. We need to also consider initiatives that could be planned for the future that could benefit from direct resident and/or business feedback
- F. Grants
- 1. AAP Dermatology grant
  - 2. Build it with KABOOM! Grant opportunity (Nall Park? R Park?)
    - a. [http://philanthropynewsdigest.org/rfps/rfp9211-kaboom!-invites-applications-for-community-playground-grants?utm\\_medium=email&utm\\_source=PND%20RFP%20Subscribers&utm\\_campaign=20181102](http://philanthropynewsdigest.org/rfps/rfp9211-kaboom!-invites-applications-for-community-playground-grants?utm_medium=email&utm_source=PND%20RFP%20Subscribers&utm_campaign=20181102)
    - b. BikeWalkKC might be willing to collaborate on this with us/the City
    - c. In short, the grant provides eligible communities with most of the funds, tools, and resources they need to build a custom-made playground in a single day (the link above is wonky)
  - 3. Safe Routes to Parks: potential grant collaboration with Sustainability in 2019 (R Park? Sweany-to-Roesland?)
    - a. <https://www.saferoutespartnership.org/blog/paper-pavement-putting-safe-routes-parks-plans-action>
- G. Art
- 1. Arts Committee presented suggestions for restoration and relocation of various pieces of art (see attachment under separate cover) from Roe Blvd both during the construction on Roe
    - a. Many re-locations are into parks
    - b. Relocations are temporary but could be permanent
    - c. Parks needs to review the list and voice any concerns with pieces potentially moving to parks directly to Arts
      - i. Public Works wants to be as efficient as possible with the moves; would like to move in the next 2 weeks or so while the ground is solid due to the weather
  - 2. R Park Blanco sculpture
    - a. Fundraising efforts are still under-way and the task force is confident the monies will be raised

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Attachment 1: New trees in R Park, huge thank you to Heartland Tree Alliance Bridging the Gap volunteers



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