

**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, November 2, 2020 6:00 P.M.**

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| <ul style="list-style-type: none"><li>○ Mike Kelly, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Jim Kelly, Council Member</li><li>○ Tom Madigan, Council Member</li><li>○ Claudia McCormack, Council Member</li><li>○ Michael Rebne, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ Jennifer Jones-Lacy, Asst. Admin.</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul> |
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**Admin**  
Brauer  
Hill

**Finance**  
McCormack  
Madigan

**Safety**  
Rebne  
Faidley

**Public Works**  
Kelly  
Dickens

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

**Pledge of Allegiance**

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

**Roll Call**

City Clerk Nielsen called the roll. All Governing Body members were present. Staff members present were City Administrator Moody, Assistant City Administrator Jones-Lacy, Public Works Director Scharff, Police Chief Morris, City Clerk Nielsen, and City Attorney Steve Mauer.

**Modification of Agenda**

*There were no modifications made to the agenda.*

**I. Citizens Comments**

*There were no citizen comments.*

**II. Consent Agenda**

- A. Appropriations Ordinance #961
- B. Council Minutes October 19, 2020
- C. 2021 Land Lease Agreement to JCPRD for Sports Dome

**MOTION:** CMBR HILL MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 8-0.)

**III. Business from the Floor - Applications/Proclamations/Presentations**

- A. Adopt-A-Family Presentation - Joanna Rush

Joanna Rush is the coordinator of the Adopt-A-Family program and she provided an update for the upcoming season. Last year they served over 104 Thanksgiving food baskets. They also served 107

families with Christmas gifts and food that included over 337 family members and their pets. They worked in conjunction with Hy-Vee, Harvesters, many volunteers, and Wellstone. Last year, they received \$18,000 in donations from businesses and individuals.

For 2020, it will be a little different. A lot of the information is word of mouth and they are electronic. They are asking volunteers to write checks or donate cash. The CARES Act allows for \$300 to be deducted even for people who do not itemize donations on their taxes. Checks can be written to the City of Mission Charitable Fund and they can be brought to Roeland Park City Hall, Mission City Hall, or Sylvester Powell Community Center marked for Family Adoptions.

One item they greatly need is canned goods which can be dropped off at Roeland Park City Hall, Roeland Park Community Center, or Sylvester Powell.

As always, they need volunteers to help distribute the food. For Thanksgiving, they will do that Monday, November 23<sup>rd</sup>. More volunteers are needed to help this year especially with social distancing and taking items to vehicles.

With Christmas, there are over nine families in Roeland Park that will receive assistance. Gift cards are needed, and they would like people or groups to consider adopting an entire family. They will also need volunteers for wrapping gifts.

Ms. Jones-Lacy asked if they would bring a barrel to City Hall and the Community Center to collect donations. Ms. Rush said they will do that and said as it gets full to reach out to the City of Mission and they will collect it.

Mayor Kelly thanked Ms. Rush for the work that she has done since they asked her take on this task. He said it has been great for Northeast Johnson County for the families to have food on Thanksgiving and presents for Christmas. He said it will be more welcomed this year. He said he has volunteered before and it is a great time and encouraged everyone to volunteer.

If anyone would like to help or volunteer, please contact Roeland Park City Hall.

#### **IV. Mayor's Report**

*No report was given.*

#### **V. Workshop and Committee Reports**

*No report was given.*

#### **VI. Reports of City Liaisons**

##### **A. Ad Hoc Police Policy Review Committee - Report on Sections from Chapters 1 & 3 of the Police Policy**

Police Sgt. Chaffee said the City has partnered with Lexipol to develop an up-to-date legally defensible policy book for the Police Department. He went over the review process of the policy that goes through a legal review process and the citizen review board. Later in the meeting they will present the first set of policies written.

Lisa Brunner, Chair of the Police Policy Review Committee, went over the use of force policy that the committee is working on. They have about 11 members from the community, Sgt. Chaffee, Police Chief Morris, City Administrator Moody, the City Attorney, and a smaller workgroup reviewing this. The workgroup does the editing and holds discussions, then those policies are forwarded for discussion to the larger group. If there are recommendations or concerns, they take it back to the workgroup.

One concern that keeps arising is how do they ensure continuity in their philosophy with personnel transitions. Police Chief Morris has currently required officers to take training above and beyond what the state of Kansas requires such as de-escalation training. Most of the officers are intervention trained.

Ms. Brunner said this group is a great example of a community working together and it has been a pleasure to be in such a diverse group of people with different life experiences.

Mayor Kelly thanked the committee for the work they are doing.

CMBR Rebne asked if there is a point when the revisions come before the Council for them to discuss.

City Administrator Moody said that department directors can develop policy germane to their area of service and are valid so long as they do not conflict with any other adopted policy or law of the City or state of Kansas. The report is the opportunity to inform the Council on what the committee is doing and to give them the opportunity to review those policies as they come through the process and before they are implemented. The policies will entail training of the staff before they become effective. They are taking the policies in an incremental approach to ensure they are properly implemented.

*The meeting minutes are attached to the agenda packet.*

#### B. Ad Hoc Racial Equity Committee Update

Ms. Jones-Lacy reported they reviewed the five goals that were drafted at their prior meeting. They are still fine-tuning those goals. They discussed the Racial Equity and Cities Project that United Community Services is working on and how they want to partner with Johnson County communities to bring that to the different cities that will help them with this process. They also discussed the possibility of doing a community survey for feedback on the goals they proposed. Their next meeting will be on November 18. A representative from United Community Services will be there to speak on the Racial Equity and Cities Project.

#### C. Community Foundation Board Update

*The meeting minutes are attached to the agenda packet.*

Mayor Kelly said they received an update regarding an application for CARES funding for the Roeland Park United Methodist Church's food pantry. CMBR Faidley said volunteers renamed this endeavor to the Roeland Park Community Pantry. They are giving out over 100 bags a week. The pantry was granted \$16,000 to allow them to purchase food and \$10 gift cards that go in the bags of grocery and this will get them through the end of December.

### VII. Ordinances and Resolutions:

*There were no ordinances or resolutions presented.*

## **VIII. New Business**

### **A. Committee Appointment and Reappointments**

**MOTION:** CMBR HILL MOVED AND CMBR REBNE SECONDED TO APPOINT CURTIS HERRERA TO THE RACIAL EQUITY COMMITTEE AND REAPPOINT MARY SCHULTEIS TO THE ARTS COMMITTEE. (MOTION CARRIED 8-0)

### **B. Approve Task Order for Design of Staircase and Crosswalk at Elledge and Roe Lane**

CMBR Faidley asked for clarification that this is only for the design and not for construction. And she again asked if they will have the option to split the projects apart if they decide to move forward with the crosswalk before the staircase. City Administrator Moody said that is the case.

CMBR Faidley asked if they had discussed an easement with Aldi. City Administrator Moody said when they began discussions of the potential of the staircase Aldi said they were open to the concept of an easement for the staircase. They have asked when the City gets to a more defined set of plans that they provide them the specific easement that includes the scope of services for them to review. Mr. Moody said he will share that with Aldi once he receives them.

CMBR Madigan said on the drawings it showed two crosswalks and makes a reference to the piano-style crosswalk. He asked if this would be different than other crosswalks in the City. City Administrator Moody said the piano style is their standard style.

CMBR Madigan asked what safety issues are being designed into the staircase as he has concerns about going up and down safely. City Administrator Moody said that basic safety components would be included such as a handrail, a landing, consistent riser height not to exceed a certain number of inches.

Dan Miller, City Engineer, said all the safety issues will be considered and incorporated. The stairs, as public stairs, must meet the ADA requirements.

CMBR Rebne asked if the proximity to Roesland would justify a more noticeable traffic signal. Mr. Miller said it is not a school crosswalk but is relatively close to the school and some children might be using it. Currently it is planned to have signage and advance warning signing since it is mid-block and not at a stop.

CMBR Hill commented that the staircase would be safer than the current situation where people are walking up and down the hill.

**MOTION:** CMBR HILL MOVED AND CMBR REBNE SECONDED TO APPROVE THE TASK ORDER WITH LAMP RYNEARSON TO INCORPORATE A CROSSWALK ON ROE LANE INTO THE PLANS FOR THE STAIR PROJECT LEADING FROM ROE LANE UP TO THE ALDI PARKING LOT TO INCORPORATE THE SOUTH OPTION (ALIGNED WITH THE SOUTH SIDE OF ELLEDGE). (MOTION CARRIED 8-0)

### **C. Approve Judge and Prosecutor Service Agreements**

Mayor Kelly said he has enjoyed the opportunity to work with Judge Torline and Prosecuting Attorney Gilman and has found their service to be more than adequate for their community.

**MOTION:** CMBR HILL MOVED AND CMBR KELLY SECONDED TO APPROVE THE SERVICE AGREEMENTS FOR THE PROSECUTING ATTORNEY AND MUNICIPAL JUDGE. (MOTION CARRIED 8-0)

**D. Reappointment of Judge, Prosecutor, City Engineer and City Attorney**

Mayor Kelly said in addition to Judge Torline and Attorney Gilman he has also enjoyed working with Mr. Mauer and his firm as well as Mr. Miller as their City Engineer. He said their service has been beyond appropriate and looks forward to working with them in the future.

**MOTION:** CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE REAPPOINT STEVE MAUER AND MAUER LAW FIRM AS CITY ATTORNEY; DAN MILLER AND LARKIN AS CITY ENGINEER; KAREN TORLINE AS MUNICIPAL JUDGE AND FRANK GILMAN AS CITY PROSECUTOR THROUGH 12/31/2021. (MOTION CARRIED 8-0)

**IX. Unfinished Business**

*There was no unfinished business discussed.*

**X. Workshop Items:**

*There were no Workshop items presented.*

**XI. Reports of City Officials:**

**A. Update on Roe 2020 Project**

Public Works Director Scharff provided an update on the Roe Boulevard project. His slide presentation showed photographs reflecting the before and after shots of work that has been done as well as items in progress.

Mayor Kelly thanked Mr. Scharff, Miles Excavating, and the Public Works Department for their work on this project. They have received several compliments from residents which is well-deserved.

CMBR Faidley said timing of the stoplights and pedestrian crossings have been a topic of discussion on social media and asked whether they have been synched. City Administrator Moody said they will not be synched until all the new traffic signals are up. He said there have been some programming issues with the signal at 55<sup>th</sup>. CMBR Faidley said the issue was pedestrians having enough time to safely cross. Public Works Director Scharff said he will investigate that.

CMBR Madigan said with the biggest shopping time of the year approaching he was hoping the commercial entrances wouldn't be torn up to where people cannot access Lowe's, Price Chopper, or Aldi's. Public Works Director Scharff said that it not something that is anticipated.

CMBR Madigan asked about turning from Roe Lane onto north Roe Boulevard if the plan is still to make that an easier turn. City Administrator Moody said they are working on that now.

CMBR Rebne said there was a lot of interest at the intersection at 53<sup>rd</sup> Terrace and Roe and not being able to turn left going southbound and moving east on 53<sup>rd</sup> Terrace. Public Works Director Scharff said the striping is place. The landscaping along the corridor for that location will occur in the spring of 2021.

#### B. Update on R Park Project

Parks and Recreation Superintendent Tony Nichols provided an update on Phase 1 and Phase 2 at R Park in his slide presentation.

He also provided an updated cost sheet for the project. They are still waiting for the automated door locks. \$2,000 has been allotted for that, but it may come in less than that and the entire scope is projected to be under budget.

CMBR Hill asked about the adult changing station. Mr. Nichols said it is on-site and will be installed.

CMBR Faidley asked about the floor in the restrooms. Mr. Nichols said they will remain concrete.

#### C. 2021 UCS Human Service Fund Report

Ms. Jones-Lacy said attached in the packet are the Human Service Fund recommendations for United Community Services. This is already approved as part of the City's budget process and reflects a distribution of the funds that they receive from all the cities.

CMBR Faidley asked the how the amount each city gives is calculated. Ms. Jones-Lacy said the amount is based on history and is the same amount that Roeland Park has donated for a long time. They donate \$4,771 annually but are considering for the next budget year to round it up. She thinks the original formula might have been based on population, but the amount has remained the same with a minor increase.

Mayor Kelly said to make a note for the next budget cycle so they can discuss what amount is appropriate.

#### D. COVID-19 Update

Chris Verbrugge, City Intern, noted that the state has announced a lot of different sources of funding for a variety of things. The Commission for the Deaf and Hard of Hearing is creating a program to provide visible PPE for those who are deaf and hard of hearing as masks inhibits the ability to view lips while people are speaking. This allows all Kansas residents to communicate more effectively while also remaining safe.

On October 30<sup>th</sup>, Johnson County reported the highest number of new infections since the start of the pandemic. Mr. Verbrugge reminded everyone to keep washing their hands, remain socially distant, and wear a mask.

Lastly, he noted that the City has made a reimbursement request from the County CARES Act funds for personnel expenses related to sick leave and childcare leave. The City anticipates reimbursement of approximately \$13,400 and reimbursement for employee paid leave related to facility closures were not eligible for reimbursement.

Mayor Kelly said the pandemic isn't over and they need to keep doing things that are responsible for the community.

**E. Leaf Pickup Update**

Public Works Director Scharff reiterated the leaf pickup kicked off today and they are hoping for a successful program this year with no issues with their truck.

**F. Parks Update**

Parks Superintendent Nichols invited everyone to stop by Nall Park to see the new art installation.

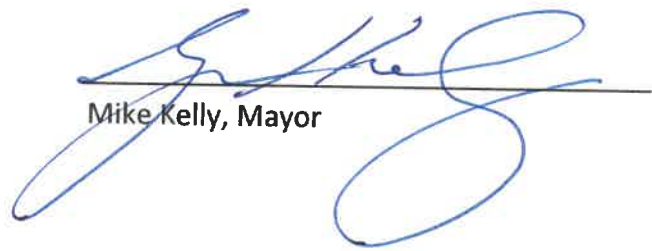
**XII. Adjourn**

**MOTION:** CMBR MADIGAN MOVED AND CMBR HILL SECONDED TO ADJOURN. (MOTION CARRIED 8-0)

(Roeland Park City Council Meeting Adjourned at 7:09 p.m.)



Kelley Nielsen, City Clerk



Mike Kelly, Mayor