



## Filing an Official Complaint Against a Roeland Park Police Officer



The Roeland Park Police Department takes any and all allegations of police misconduct very seriously. In the event someone feels they have been mistreated or otherwise done wrong by a member of the department, we, The Roeland Park Police Department, will accept any and all items of concern brought forth by a member of the public.

Complaints against an officer are done by submitting a written complaint form to the Roeland Park Police Department (attached below).

The following criteria MUST be adhered to in order for an official investigation to take place:

- The form must be filled out in its entirety, signed and personally delivered (by the complainant) to a supervising member of the department.
- This form can be acquired by personal pickup at headquarters, downloading from the city website or can also be emailed upon request.
- Once submitted, the complainant shall be interviewed by the Detective to assure report completeness and accuracy. In the event the complaint is against the Detective, the complainant shall be interviewed by the Chief of Police.

If the complaint is sustained, an investigation into the matter shall take place and the appropriate action(s) shall be taken.

Anonymous complaints, telephoned complaints or similar will not initiate an investigation under most circumstances. An investigation based on any complaint not submitted in writing may be done at the discretion of the Chief of Police depending on the nature or totality of circumstances involved in the complaint.

In the event a member of the public does not wish to file a complaint with the Roeland Park Police Department, but wants to pursue other avenues to express a concern, they also have the option(s) of contacting KS-CPOST (Kansas Commission on Peace Officers' Standards and Training) at <https://www.kscpost.org>, or the KBI (Kansas Bureau of Investigation) at <https://www.kansas.gov/kbi>.

This complaint process is implemented, not with the intent of inconveniencing a member of the public, but rather to ensure accuracy, completeness and an overall satisfactory outcome of any investigation that may take place involving alleged officer misconduct. The Roeland Park Police Department prides itself on its professionalism, effective enforcement actions and overall public satisfaction with police services.

Cliff Chaffee  
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**ROELAND PARK POLICE DEPARTMENT**  
**Report of Complaint Against Police Personnel**  
**CONFIDENTIAL**

Name of Complainant \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Residence Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Date and Time of Incident \_\_\_\_\_ Location \_\_\_\_\_

Employee against whom the complaint is being filed:

Name \_\_\_\_\_ Badge \_\_\_\_\_ Rank \_\_\_\_\_ Vehicle \_\_\_\_\_

Name(s), address, phone number or other identifying information concerning witnesses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relevant Ticket or Case Number \_\_\_\_\_ **Racial Profiling Alleged?** \_\_\_\_\_

Statement of allegation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(USE ADDITIONAL SHEET IF NECESSARY)

I understand that this statement of complaint will be submitted to the Roeland Park Police Department and may be the basis for an investigation. Further, I sincerely and truly declare and affirm that the facts contained herein are complete, accurate, and true to the best of my knowledge and belief. I understand that false claims may be subject to prosecution. I declare and affirm that my statement has been made by me voluntarily without persuasion, coercion, or promise of any kind.

\_\_\_\_\_  
SIGNATURE OF COMPLAINANT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PERSON RECEIVING COMPLAINT

\_\_\_\_\_  
DATE