

Agenda
Parks Committee
CITY of ROELAND PARK
Wednesday January 10th, 2018; 6:00pm-8:00pm
Roeland Park City Hall

Committee:

Cory Coe
Emily Hage
Jared Luebe
Jennifer Provyn

Jim Kanally
Kathleen Whitworth
Patrick Franken
Tyler Steele

(Anticipated) Guests:

Becky Fast (Council Liaison)
Jose Leon (Public Works Director)

PURPOSE. The purpose of the parks advisory committee is to make recommendations to the governing body concerning city owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon city owned property; to promote beautification of the city and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings.

I. Administrative

- A. Call to order
 - 1. Amendments to Agenda
 - 2. Approval of December minutes
 - 3. Vote for 2018 Chair and Vice Chair
 - 4. Community Voices
 - i. The west facing sign at R Park was dirty; Public Works cleaned up

II. Old Business

- A. 2017 Objectives
 - 1. Remove damaged/dead trees from Nall Park
 - 2. Shade Structures (R Park; Granada; pool; 10/31/18)
 - 3. R Park site development plan (11/2018)
- B. Wish List (Attachment 1; also Excel sheet under separate cover)
 - 1. Maintenance items v. improvement items
 - 2. New structure to track factorized objectives; we need to work on objectives for 2019 immediately
 - 3. Rename Wish List to something that more appropriate reflects that it is a tracking mechanism for all Parks Committee goals
- B. Granada Park: scratched bench repaired and returned to Public Works
- C. Budget
 - 1. 2018 Budget: \$969.27 in Community Foundation; \$1000k 2018 budget allotment
 - a. Nall Park: signage (Attachment 2)
 - i. Updates from Jon Dunn
 - ii. Feedback from Council on 1/8: add "not motorized"; have we explored using the same company that does our City wayfinding signs?; can we include the new logo somewhere on the kiosk? Multi-use vs. All Purpose
 - b. Park2Park run event: financial support from all City committees is being requested
 - i. Group is also researching applying for un-allocated Community Foundation funds
 - 2. 2017 monies generated from soccer leagues at R Park goes into a General Fund (Jennifer)
- D. Carpenter Park (Attachment 3; see also .pdf included with this agenda)
 - 1. Keystone Ridge February promo: free shipping for orders \geq \$5k

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

2. 3 8-ft Benches for the park-> thoughts on presenting to new Council in February; include ipe slat option (ipe slats could be added for +\$100)
- E. Nall Park multi-use bike trail
 1. Grand opening: pick date, time, and iron out logistics
 2. Honey suckle (Jose)
- F. R Park
 1. Shelter/shade structure: presentation to Council 01/22—Jennifer will present, all are encouraged to attend
 - a. Marketing packet for dissemination to Council 10 days prior to the 1/22 meeting; Parks needs to discuss and approve
 2. Tennis Court RFP: bid opening is 1/12/18 at noon at City Hall
 3. Planting plan for 2018
 4. Arboretum: are we going for Level 1 in 2018, or are we still holding pending that grant we didn't get last year?

IV. New Business

- A. No Motorized Vehicles in the Parks Ordinance (Attachment 4)
 1. Resident that lives above Nall Park reported motorized vehicle(s) at the park in December
 2. Tom Madigan, Council Member Ward 1, is championing an ordinance to ban motorized vehicles at all Parks
 3. Signs should be strategically placed at the entrance(s) of the parks
 4. Parks Committee will provide whatever support Tom needs to move the ordinance forward; Tom is meeting with City staff, Becky Fast (Council Member Ward 1, advisor to Parks Committee), and Mike Kelly (Mayor) on how to proceed
- B. Forestry
 1. Contract mowing company: we need to level set
 - a. there have not been complaints about the company outside of R Park
 - b. Public Works is addressing the damage constantly being done by the mowing crews at R Park: (any update from meeting with the contractor in Oct/Nov?)
 - c. Some of Parks concerns (e.g., string trimming the trail, etc) are not actually included in the current Agreement with the mowing company
 2. Tree City USA & Growth Award
 - a. Tree City USA & Growth Award applications submitted by Public Works for 2017
 - b. Public Works has been working with Kim Bomberger (District Community Forester for the Kansas Forest Service) on the application and requirements
 - c. Can we display the previous years' awards somewhere in City Hall? 24 Tree City Awards; 22 Growth Awards
- C. Park2Park Fundraiser Run
 1. \$1500 grant obtained by Laura Steele for the event
 - a. Details (Attachment 5)
 - b. Financial support request (also under Old Business.Budget)
 - c. Event presented to Council at workshop 01/08, Council approved moving forward with planning; let's get a Parks formal vote of our endorsement so that is ``on the books'' should we ever need it
- D. Grant work
 1. First National Bank ``Vibrant Neighborhoods'' – Jan 10th thru Feb 12th
 - a. Going to write general donation application to First National Bank in January instead
 - b. Meeting 1/14 to begin work
 2. AAD grant for shade structures (Sept 2018) – met 12/21 to discuss
 3. Lowe's grant – need to explore

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

4. Potential Water Quality grant forwarded to Parks from Sustainability as an opportunity to collaborate; can someone look into this for 2019?
 - a. <http://marc.org/Environment/Water-Resources/Water-Quality-Grants/Overview>

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

Attachment 1: Wish List

Parks draft wish list for 2018 (1.1)

2018 Budget Allotment-\$Unknown			
Action- Spring and summer 2018	Cost	Responsible Parties	M or I*
Expand lawn contract to include blow off of limestone trail in R Park and string trim trail @ mowing	\$1500 app	PW, City, Lawn Service	I
Install Nall Park dual trash & recycle bin-steel bolts required	\$500 app	PW, City, Lawn Service	M
Install Butterfly Garden at Nall Park in Rain Garden	\$500 app	TBD	I
Renovate two islands east of Roe	\$2000 app	TBD	I
Purchase one additional and one replacement tree marker for new trees	\$36 each plus shipping, stakes and locks	TBD	M & I
Nall Park Grill replacement as needed	\$200 app each	TBD	M
Purchase and install three new metal trash bins in Nall Park plus pad and steel bolts	\$2805 app plus shipping	TBD	M
Nall Park Round about landscaping	\$1000 app	TBD	I
Add whimsical art piece at pool entrance	\$1500 app	TBD	I
Purchase and install 3 eight foot benches at Carpenter & coordinating trash bin-Pads not required for benches, pad may be required for trash bin-Not Approved	\$5760 app	Council, Parks, City & PW	M
Upgrade Nall Park Trailhead sign	\$1000 app	TBD	I
Purchase and install 3 new Juniper trees in R Park as 2017 carryover from plan	\$3000 app	TBD	M
Plant and maintain island urns	\$500 app	TBD	I
Apply for level one Arboretum status in R Park	\$0	Parks	I
Replace two damaged trees in R Park	\$2000 app	Vendor and PW	M
Install 4 new benches in Granada Park-pads and steel bolts required	\$1000 app	PW	M
R Park quarterly trail maintenance	\$500 app per quarter	City, PW	M
Plan Arbor Day Celebration-City funded-April 27th	\$500 app	PW, Parks	M
Park to Park Fundraiser Run-Fall	Unknown	Parks Sustainability, City	I
Plan and Fund Nall Park trail grand opening	\$500 app	Parks	I
Install bicycle course in R Park on asphalt in partnership with Sustainability and Bike walk KC-Not approved	\$2000 app	Sustainability, Parks, City	I
Forestry Services	\$75K per hour	PW	I
Playground Equipment Maintenance	Unknown	PW	M
Move to Arts Committee			
Replace urn on Island east of Roe	\$200 app	Arts & PW	I
Move to Site Prep Budgeted for 2018			
Lower manhole cover in R Park	Unknown	TBD	
Fall professional aeration, seeding and fertilizing of R Park	Unknown	TBD	I
Grading in R Park for Soccer	Unknown	TBD	I
Maintenance/Improvements as allowed or for 2019 budget			
Nall Park teeter totter purchase	\$1200 app plus shipping	TBD	I
Purchase and install new benches in Nall Park plus pads & steel bolts	\$5000 app plus shipping	TBD	M
Three new bike racks plus pads & steel bolts for Nall Park	\$910 plus shipping plus pads and bolts	Parks, City, PW	I
Shade structures for Granada, pool and R Park above budget of 2018	\$36K (?) in budget	Parks, PW	I
app=approximate			*Maintenance (M) or Improvement(I)

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

Attachment 2: Nall Park Multi-Use Trail signage
 Below was presented to Council at 1/8 Workshop

Overview:

- there is now permanent signage at the Nall Park multiuse trail (Table 1)
- Parks is exploring higher quality and more comprehensive signage
- a Roeland Park citizen is donating design time and will provide Parks cost estimates for further work (i.e., the cost of creating the signage)
- Parks intends to use the \$1000 2017 committee allocation toward this effort
- at a later date, Parks will present the final recommended signage to Council for approval; Parks anticipates recommending signage at two trailheads

Details:

Per the Agreement with Urban Trail Co, signage has been posted at the Nall Park multiuse trailhead (Table 1), as well as along the trail to demarcate various trail paths. Parks reviewed the signage and recommends to Council that the signage, while adequate, is not consistent with the level of quality we expect in our City parks. Parks has taken steps to explore other options, which will then be presented to Council for approval.

Jon Dunn is a Roeland Park citizen, a member of the Nall Park multiuse trail facebook page, an avid biker, and the co-founder of 2AMarketing (<http://2amarketing.com/>), a local marketing firm. He is designing and working up a proposal for trailhead information signage that would include: trail logo (Table 2); trail rules; yield graphics; trail map with legend; possibly website/facebook urls for checking trail closings and updates. Parks is discussing display mediums for the signage.

Table 1: Current trail signage at Nall Park



Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

Attachment 2 continued...

Table 2: Preliminary trail logo



Table 3: Nall Park Areal View



Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

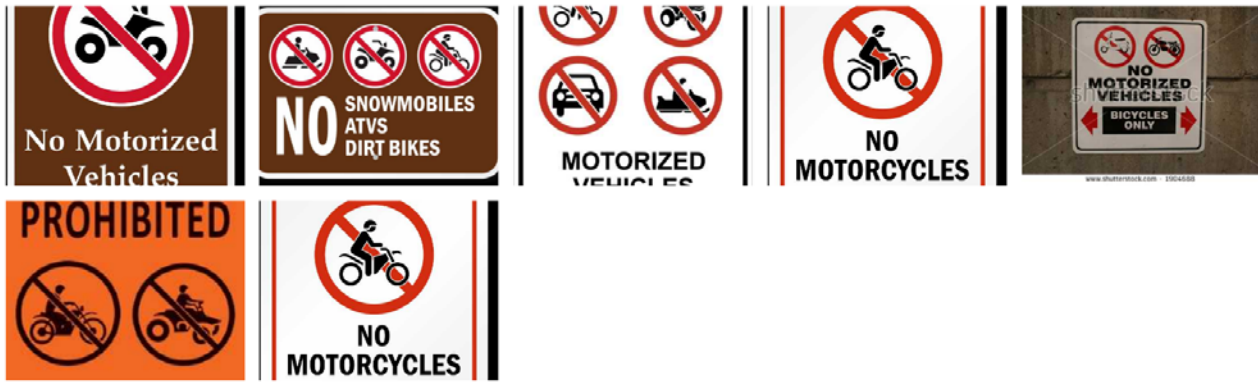
Attachment 3: Exeter Bench with back from Keystone Ridge Designs



Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

Attachment 4: Examples of No Motorized Vehicles signage



Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12



Event Logistics

- Start/stop: R Park
- Time: 7 -10:30 am
- Participants: 125+
- Ages/abilities: All

Event Goals

Fundraiser for parks in Roeland Park	Promote active lifestyles	Community engagement	Park awareness & utility
---	------------------------------	----------------------	-----------------------------

- Roeland Park has SIX parks – many people are unaware of this fact. The Park2Park event will highlight our numerous green spaces by having a route that runs past **all** of the parks in the city.
- Lots of residents already practice active lifestyles and promotion of Roeland Park as a city that encourages locals and visitors to use our streets and parks for places of healthy activities through the Park2Park event may therefore prove to be a source of income and municipal recognition.
- Roe Boulevard is seen as a divider of the city. This event will bond the two sides, demonstrating ways people can access the parks on both sides of the Boulevard. Furthermore, it will increase the visibility of event participants as pedestrians to road users as they safely cross at marked intersections during Park2Park.
- As more people become aware of the locations of the parks, interest will increase in using them. Activities will be taking place in each park that will inspire residents and visitors alike to get outside and use these spaces.

Community outreach efforts will include promotion via Roeland Park social media channels and city website, community events, community newsletter announcements, and public banners. Targeted outreach efforts to runners will include race calendars, in-store promotion, and social media blasts in collaboration with sponsors and other community partners.

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12