

**CITY OF ROELAND PARK, KANSAS
CITY COUNCIL MEETING MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, November 21, 2022, 6:00 P.M.**

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| <ul style="list-style-type: none">○ Mike Kelly, Mayor○ Trisha Brauer, Council Member○ Benjamin Dickens, Council Member○ Jan Faidley, Council Member○ Jennifer Hill, Council Member | <ul style="list-style-type: none">○ Tom Madigan, Council Member○ Michael Poppa, Council Member○ Kate Raglow, Council Member○ Michael Rebne, Council Member | <ul style="list-style-type: none">○ Keith Moody, City Administrator○ Erin Winn, Asst. City Administrator○ Kelley Nielsen, City Clerk○ John Morris, Police Chief○ Donnie Scharff, Public Works Director |
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Admin
Raglow
Dickens

Finance
Rebne
Hill

Safety
Poppa
Madigan

Public Works
Brauer
Faidley

(Roeland Park Council Meeting Called to Order at 6:00 p.m.)

Pledge of Allegiance

Mayor Kelly called the City Council meeting to order and led everyone in the Pledge of Allegiance.

Roll Call

City Clerk Nielsen called the roll. CMBR Dickens was absent, and all other Governing Body members were present. Staff members present were City Administrator Moody, City Attorney Felzien, Public Works Director Scharff, Police Chief Morris, and City Clerk Nielsen.

Modification of Agenda

There were no modifications to the agenda.

I. Citizen Comments

There were no citizen comments.

II. Consent Agenda

- A. Appropriations Ordinance #1008**
- B. Council Minutes October 17, 2022**
- C. Special Called City Council Minutes October 24, 2022**
- D. Special Called City Council Minutes November 1, 2022**

MOTION: CMBR MADIGAN MOVED AND CMBR POPPA SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 7-0.)

III. Business from the Floor - Proclamations/Applications/Presentation

There was no Business from the Floor.

IV. Mayor's Report

A. Holiday Kindness Project Update

Mayor Kelly said that Roeland Park never ceases in showing their generosity and kindness to their neighbors. The Holiday Kindness Project purchases gift cards that their police officers then hand out to people they see have a need.

CMBR Faidley asked where to deliver purchased gift cards and City Clerk Nielsen said they can be taken to City Hall.

Cash donations can be taken to City Hall or made through Venmo at *@NeighborsBRP*.

B. Holiday Family Adoption Update

City Clerk Nielsen said Roeland Park has six families in the program and three have been adopted. Those families have picked up their Thanksgiving meals. They are now collecting non-perishables at City Hall and the Community Center. If anyone is interested in more information, purchasing gifts or gift cards for the families, please email or call City Clerk Nielsen and she will send the wish lists.

Mayor Kelly thanked everyone for their continued generosity, and also to the staff for their time in administering the project. He said it is a direct reflection of their community service and spirit. Mayor Kelly said he is proud to be able to represent that to the greater metro area.

V. Reports of City Liaisons and Committees

A. MARC - First Tier Suburbs

CMBR Faidley's report from the October meeting is in the agenda packet and includes some interesting links.

VI. Unfinished Business

There was no Unfinished Business discussed.

VII. New Business

A. Approve Change Order Adding the Women's Locker Room Renovations to Aquila Contract

Mayor Kelly said this was discussed at a previous Workshop and staff was asked to contact Aquila to determine if there were any efficiencies adding this project to the Phase 1 Community Center renovations contract. There was some benefit and staff is recommending the locker room renovations be added to the contract.

MOTION: CMBR MADIGAN MOVED AND CMBR FAIDLEY SECONDED TO APPROVE THE CHANGE ORDER ADDING THE WOMEN'S LOCKER ROOM RENOVATION TO THE AQUILA INDUSTRIES CONTRACT FOR THE PHASE 1 RENOVATIONS AT THE COMMUNITY CENTER. (THE MOTION CARRIED 7-0.)

B. Reappoint Judge, Prosecutor, City Attorney, City Engineer

Mayor Kelly said the City has been lucky to partner with these professionals. He also noted there is a modest pay increase and said it is well worth it.

CMBR Faidley asked about translator services for municipal court and whether that fee has been reviewed. City Administrator Moody said he would look into what that process is and return with the information to the Governing Body.

MOTION: CMBR POPPA MOVED AND CMBR MADIGAN SECONDED TO APPROVE THE REAPPOINTMENTS OF CITY ATTORNEY STEVE MAUER AND THE MAUER LAW FIRM; CITY ENGINEER DAN MILLER AND LARKIN; MUNICIPAL JUDGE KAREN TORLINE; AND CITY PROSECUTOR FRANK GILMAN. (THE MOTION CARRIED 7-0.)

C. Approve 2023 CARS Agreement with Johnson County for 48th Street

Mayor Kelly said the 2023 CARS agreement on 48th Street is from Roe Boulevard to Roe Lane. The project will include sidewalk replacement, mill and overlay, and spot curb repairs all to be done within the City right-of-way.

CMBR Faidley asked if the project would be designed and constructed in 2023. Public Works Director Scharff said it is currently designed and will be constructed in 2023.

CMBR Faidley also wanted to know if there were concerns over impacts, conflicts, or overlap in at The Rocks site and the 48th Street project. Public Works Director Scharff said he did not believe there would be.

City Engineer Dan Miller said there are actually a number of simultaneous projects going on in that area alongside the CARS project. There's a big pipe repair underneath the CARS project. They will work with scheduling and timelines with EPC and The Rocks. There's also an Evergy duct bank move that needs to take place. There is a lot of coordination ongoing, but they will make sure it does not impact 48th Street.

MOTION: CMBR REBNE MOVED AND CMBR RAGLOW SECONDED TO APPROVE THE 2023 CARS AGREEMENT WITH JOHNSON COUNTY FOR THE 48th STREET PROJECT. (THE MOTION CARRIED 7-0.)

D. Approve 2023 IT Service Agreement with DTI

Mayor Kelly said the agreement with Johnson County Department of Technology and Innovation reflects a 2 percent increase.

City Administrator Moody commented the 2 percent increase is mostly inflationary.

CMBR Madigan asked how it is that they have more laptops in inventory than people. City Administrator Moody said they have laptops in the patrol cars, one is kept at City Hall for use as well as for the committees and Parks.

CMBR Faidley asked if there have been any issues with the service that's been provided by DTI. City Administrator Moody said it has been very good.

MOTION: CMBR MADIGAN MOVED AND CMBR BRAUER SECONDED TO APPROVE THE INFORMATION TECHNOLOGY SERVICE AGREEMENT WITH JOHNSON COUNTY DTI FOR 2023. (THE MOTION CARRIED 7-0.)

VIII. Ordinances and Resolutions

There were no ordinances or resolutions presented.

IX. Reports of City Officials

A. 3rd Quarter Financial Report

City Administrator Moody spoke to the City's revenue sources noting that property taxes are doing well and have largely been collected. They are on track to meet their budget goals. They have collected 92 percent of the budgeted sales tax and the City is in a good financial position. He said he expects them to exceed the budget in sales tax revenue. Franchise fees are also on target to meet budget. Gas and electric franchise fees have increased and have made up the difference from declining cable and landline fees. Court fines have been lower than anticipated.

Mr. Moody also reviewed the individual fund balances. He said the Street and Highway Fund is waiting on CARS and CDBG reimbursements. Also, CID #1 is all interest revenue and will be accounted for at the end of the year.

City Administrator Moody reviewed expenses noting bond payments and payments to contractors will be made before the end of the year. This will bring them close to 100 percent of budgeted expenses. There will also be some ARPA expenses before the end of December, but they will not get to the budgeted \$500,000 and they will roll that over and use it the following year.

CERI statistics were also provided in the report. A ten-year average for retail sales notes a steep increase in for Roeland Park since 2020, which is an anomaly for them. City Administrator Moody noted that the growth is more sales at their businesses and not due to an increase in population. He does project the trend to return to pre-COVID numbers.

Mayor Kelly said their sales track alongside the county. City Administrator Moody said the county has an opportunity to bring in new development and retailers to increase their growth whereas Roeland Park does not.

CMBR Faidley asked what portion can be related to inflationary causes. City Administrator Moody said part of it would due to increasing prices of retail goods, but he cannot answer what portion is the increase in product versus an increase in volume.

City Administrator Moody noted that their building permit applications have declined, but the value of them has been constant and has helped to offset the decrease in applications.


Upcoming Events:

November 30 - Holiday Tree Lighting at the Community Center. 6:00 p.m. Refreshments will be served.

Adjourn:

MOTION: CMBR MADIGAN MOVED AND CMBR POPPA SECONDED TO ADJOURN. (THE MOTION CARRIED 7-0.)

(Roeland Park City Council Meeting Adjourned at 6:33 p.m.)



Kelley Nielsen, City Clerk



Mike Kelly, Mayor