

**GOVERNING BODY WORKSHOP MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Tuesday, January 17, 2023, 6:00 P.M.**

○ Michael Poppa, Mayor	○ Tom Madigan, Council Member	○ Keith Moody, City Administrator
○ Trisha Brauer, Council Member	○ Michael Poppa, Council Member	○ Erin Winn, Asst. Admin.
○ Benjamin Dickens, Council Member	○ Kate Raglow, Council Member	○ Kelley Nielsen, City Clerk
○ Jan Faidley, Council Member	○ Michael Rebne, Council Member	○ John Morris, Police Chief
○ Jennifer Hill, Council Member		○ Donnie Scharff, Public Works Director

**Admin**

Raglow  
Dickens

**Finance**

Rebne  
Hill

**Safety**

Open  
Madigan

**Public Works**

Brauer  
Faidley

(Governing Body Workshop Called to Order at 6:56 p.m.)

**ROLL CALL**

CMBR Hill called the meeting to order. CMBRS Rebne and Brauer were absent. All other Governing Body were present with CMBR Raglow appearing virtually.

**I. MINUTES**

**1. Governing Body Workshop Meeting Minutes January 3, 2023**

The minutes were approved as submitted.

**II. DISCUSSION ITEMS**

**1. Change Gallery Director's Monthly Compensation and Job Duties**

At the last City Council meeting, the Arts Committee made a recommendation to increase the stipend for the director as well as to formalize the title of Gallery Director and define the position's job duties. Staff has incorporated that into the draft. City Administrator Moody provided options for the source of additional funding for the Gallery Director position as either coming directly from the Arts Committee's annual allocation or being added as a budget item.

Mayor Poppa said it was his understanding their discussion at the Council meeting was to not take the funds allocated to the Arts Committee.

CMBR Madigan agreed that it should be a budget item. He said to take a look around and it is very easy to see the hard work the director has already done. He suggested this become a line item for the 2024 budget.

Mayor Poppa said he would like to see the increase this year and then become part of their budget discussion. City Administrator Moody recommended amending the City code with the amount and express their intent to incorporate it as a budget line item.

CMBR Faidley said she would like to see the increase begin next month.

CMBR Hill expressed agreement for the amount being raised starting in February and to become a budget item.

Mayor Poppa said the language for the Arts Committee is they shall appoint or elect a chair and a vice-chair. Their request is to amend to have the co-chair structure and the flexibility it gives them. There was agreement to amend the language.

## **2. 4<sup>th</sup> Quarter Report from Public Safety**

Police Chief Morris reported it was a very busy 4<sup>th</sup> quarter. He said they saw a marked increase in theft. He also reviewed the number and types of calls the Police Department received. He also presented the statistics for accidents, arrests, and citations. He noted that 35.64 percent of their stops were for speeding following by infractions for insurance, registrations, and driver's licenses.

He said the SRO program at Bishop Miege is going well, and so is their K-9, Rango. Police Chief Morris said they will be down two officers and they are trying to do some recruiting. Also, at the time of the meeting there was no animal control or co-responder reports.

CMBR Faidley asked about the recent injury accident. Police Chief Morris said it was at Roe and Roe Lane, but it was not too serious, but the person did need to be transported by ambulance.

CMBR Faidley asked about term used in his report for racial profiling. Police Chief Morris said that is the correct specific term used for law enforcement and the way it is printed on their DigiTicket reports.

CMBR Faidley also noted there were 21 mental disorder incidents, but only three that involved the co-responder. Police Chief Morris said it depends on the type of call whether the co-responder is involved. He said that sometimes they make contact with a party after the event. CMBR Faidley also asked if they are available when needed, and Police Chief Morris said they absolutely are.

CMBR Hill asked out of 3 co-responder contacts involved, was the individual willing to speak with them. Police Chief Morris said they cannot force someone to speak with them.

CMBR Madigan also noted the spike in theft at Lowe's. He said they are going to go with power tools that cannot be activated until they are paid for. Police Chief Morris said Lowe's has a different philosophy and would like to see them take that approach. He said it is hard to enforce anything when they have a 100 percent hands-off policy. They are all trying to figure out a better way to deal with this issue.

## **3. 4<sup>th</sup> Quarter Report from Public Works**

Public Works Director Scharff reported that his staff hours invested over 10,000 hours in the 4<sup>th</sup> Quarter. He said they want to get their street maintenance statistics back up. He also showed the breakdown of how their hours were spent and also the parks maintenance areas.

For 2022, they had the large CARS Elledge Drive improvements project that is now complete. There was also the joint project with Fairway for the Buena Vista and 53<sup>rd</sup> Street sidewalk construction and

corresponding roadway improvements. Lastly, there was also the joint project with Mission for the Johnson Drive improvements.

The leaf program was completed on January 11<sup>th</sup>. Their web-based interactive map and third-party GPS tracking had its challenges. Public Works Director Scharff reviewed the statistics of the program and will bring final costs to the Governing Body at their February 6<sup>th</sup> meeting.

The Public Works staff also worked on maintaining the City's streetlights. R Park is 95 percent complete and includes the new traffic garden, playground structure, and a new tornado siren. They are currently waiting on the play surface.

Public Works Director Scharff also reviewed his department's objectives which included finding a new location, which they have. He also said that they are actively recruiting for maintenance staff. And also the Canterbury project was sent out for bid in January. There have been eight or nine inquiries, and they should be awarding the project in February. The project will also include installing of missing pieces of sidewalk. They are also working to obtain temporary construction easements.

CMBR Faidley asked if they have itemized the amount of salt that has been used. Public Works Director Scharff said he can't quantify how much they have used, but they do try to replenish their supply as soon as they use it.

CMBR Faidley also asked about what she terms as "winter" trash that is seen when the foliage has died back. She asked if there was any way to possibly coordinate a volunteer activity that would include their residents. She also asked if Public Works could do pickups in the medians and high traffic areas for safety reasons.

CMBR Hill said the Sustainability Committee is already on that issue. Public Works Director Scharff added that his department goes around every day emptying trash at the parks, City property, and other high traffic areas.

City Administrator Moody wanted to stress that Public Works has two full-time positions that are vacant. They have worked with a permanent placement agency and have had no prospects to date. They have also reached out to Kansas City, Kansas Community College, Construction Technology Division. He said it is frustrating, but they are working to get recruits.

Regarding the new Public Works facility, they have received six Construction Manager At-Risk RFP responses. They will be interviewing three firms on Friday. They should have a recommendation and agreement for approval by the Governing Body at the February 6<sup>th</sup> meeting for the position.

#### **4. 4<sup>th</sup> Quarter 2022 Strategic Plan Progress Report**

City Administrator Moody reviewed the completed initiatives that they have been tracking since starting the Strategic Plan in 2017. In summary, the City has completed 164 initiatives since the plan was adopted. This equates to a \$27.1 million investment by the City.

CMBR Madigan said there is nothing listed under marketing. Several residents have approached CMBR Madigan wanting to know why Roeland Park does not have a t-shirt available. Mr. Madigan would like them to look at that. He said that would cover marketing and outreach.

City Administrator Moody said they purchased a t-shirt which was given out to during the leaf collection program for those who were participating. He said they do not have a large supply left, but said they can purchase additional shirts with their logo.

CMBR Faidley asked if there was a surplus to the Aquatics Center t-shirts. City Clerk Nielsen said that they are all gone.

CMBR Madigan said they should give t-shirts to their volunteers as they are ambassadors for the City. City Administrator Moody said they have provided shirts to committee members at one time, but they have not kept up with that.

CMBR Faidley said the report shows the multi-purpose trail in Nall Park as completed. She does not believe it should be considered complete given the drainage work done on the parking lot. City Administrator Moody said he will make sure that is on the list for Kansas Heavy.

CMBR Madigan also said that he has reached out to Urban Trails who refuses to respond after several attempts. He has even contacted Johnson County Parks and Recreation for assistance in reaching out to them, to no avail. City Administrator Moody said he would follow-up and asked for CMBR Madigan's contact information.

## **5. 4<sup>th</sup> Quarter 2022 Objectives Progress Report**

City Administrator Moody said they have been very productive. The summary provided dates back to 2017 which is the first year they had objectives. He noted there were 11 in 2022, and 2 remain incomplete. He also noted that the projects were completed at or under budget for 2022. The summaries for prior years are also included in the packet report.

CMBR Hill asked what year the Aldi staircase was categorized. City Administrator Moody said it was in 2022 and was bundled with the Cedar Street sidewalk, parking lot improvements at the Community Center when it became one capital project.

CMBR Faidley asked if they still anticipate the playground surface at R Park to come in under budget. City Administrator Moody said they have identified the cost separately from the rest of the playground equipment, but he did not have the number right at hand and would report back on that.

City Administrator Moody thanked the staff noting there was a lot of lift not only with the objectives, but they had a lot of very diverse capital projects occurring at the same time, which was certainly more than normal. He also thanked them for all the extra effort put in to bringing those objectives to fruition and for keeping the City moving forward. They want to continue to deliver to the residents what they voted on with the increased sales tax. They will continue doing that in 2023 with two large projects, the one at the Community Center and the other on Canterbury.

## **III. NON-ACTION ITEMS:**

*No items were presented.*

## **IV. ADJOURN**

CMBR Hill adjourned the meeting.

(Roeland Park Governing Body Workshop Adjourned at 7:45 p.m.)