

City of Roeland Park Planning Commission 2023

Planning Commission Meeting Date	Applicant's Deadlines				Staff's Deadlines	
	Application Deadline	Property Owner Notice	Final Revisions Deadline	Publish Packet	Newspaper Notice	City Council
3rd Tuesday of the Month**	30 Working Days Prior to Meeting	20 Clear Days Prior to Meeting	10 Working Days Prior to Meeting	4 Days Prior to Meeting	Submit Friday Before Pub-20 clear days	As Necessary
18-Jan	1-Dec	29-Jan	3-Jan	14-Jan	F: 12/30 T:1/3	6-Feb
21-Feb	6-Jan	1-Feb	6-Feb	17-Feb	F:1/27 T:1/31	6-Mar
21-Mar	6-Feb	1-Mar	7-Mar	17-Mar	F:2/24 T:2/28	3-Apr
18-Apr	7-Mar	29-Mar	4-Apr	14-Apr	F:3/24 T:3/28	1-May
16-May	4-Apr	26-Apr	2-May	12-May	F:4/21 T:4/25	5-Jun
20-Jun	5-May	31-May	5-Jun	16-Jun	F:5/26 T:5/30	3-Jul
18-Jul	2-Jun	28-Jun	3-Jul	14-Jul	F:6/23 T:6/27	7-Aug
15-Aug	3-Jul	26-Jul	1-Aug	11-Aug	F:7/21 T:7/25	5-Sept
19-Sep	7-Aug	30-Aug	5-Sep	15-Sep	F:8/25 T:8/29	2-Oct
17-Oct	1-Sep	27-Sep	2-Oct	13-Oct	F:9/22 T:9/26	6-Nov
21-Nov	6-Oct	1-Nov	6-Nov	17-Nov	F:10/27 T:10/31	4-Dec
19-Dec	2-Nov	29-Nov	5-Dec	15-Dec	F:11/24 T:11/28	2-Jan

A public hearing is required for rezoning, text amendments, special use permits, preliminary plats, preliminary development plans and some final development plans, and some types of preliminary site plans.

**Except when conflicts in schedule occur. These dates can be subject to change barring outstanding application review.

~These guidelines are provided to assure that all applications are treated as equal and that staff can properly evaluate each application.

~All applications must be complete upon submittal.

~Incomplete applications will not be scheduled until such time as they are complete.

~The applicant is responsible for communicating with their architects, engineers, planners, contractors, utilities, and consultants.