

Agenda
Community Events Committee
CITY of ROELAND PARK
Thursday, July 20, 2017; 6:00 pm
Roeland Park City Hall

Committee Members

Amie Logan
Andrea Sexton
Erin Thompson

Shea Geist
Stephanie Newton

Guests

Lisa Scharnak, RPCC

Discussion

1. Approve past minutes – May 18, 2017 and June 1, 2017
2. Party in R Park Post Mortem
 - a. Date to meet at Shea's to inventory/organize fallout
3. Updated committee expenditures as of 7/18/2017
4. Barktoberfest Planning

Next meeting on Thursday, August 17, 2017; 6:00pm at City Hall

Events:

Easter Egg Hunt 04/15/17

Party in R Park 06/10/17

Barktoberfest 10/14/17

Meeting Dates:

May 18, June 15, July 20, August 17, September 21, October 19, November 16, No December meeting

Roeland Park Community Events Committee Expenditures

INCOME	
Allowed Budget	\$1,000.00
Sponsorships	
PRP Sponsorships	\$200.00
PRP Budget Sharing from Sustainability	\$200.00
PRP Budget Sharing from Parks	\$280.00
PRP Donation by Erin Thompson	\$100.00
Barktoberfest Sponsorships	
Other Committee Participation	
Other Income	
PRP Food Truck Donations	
Barktoberfest Food Truck Donations	
TOTAL INCOME	\$1,780.00
EXPENSES	
Event Kit Supplies	\$9.42
Easter Egg Hunt 041517	
Biodegradable Eggs	\$97.92
Candy	\$199.93
Storage Crates	\$32.79
Printing & Supplies	\$23.88
TOTAL Easter Egg Hunt	\$354.52
Party in R Park 061017	
Children's entertainment - Jay & Leslie's Laughing Matters	\$300.00
Music - Jacqui Lucky	\$300.00
Portable restroom & handwashing station	\$200.00
Printing & Supplies - GTKYN Forms from Fed Ex Office (all other printing donated by Moss Printing)	\$22.00
Banners	\$105.13
Prizes/Supplies (Estimated prices per item below)	
Coins (\$4.99/144) OT	
Tattoos (\$4.99/72) OT	
Skull Stickers (\$2.49/100) OT	
Eye Patches (\$2.99/12) PCity	
Pirate bandanas (\$0.71 ea cut in half) 1partysuppliesandfavors.com	
Bead necklaces (\$9.99/48)	
Water balloons (\$54.41/700) Amazon	
Hula hoops (\$41.50/12) Amazon	\$328.22
Watermelon	\$55.92
Bike Safety Training	\$100.00
Tree Scavenger Hunt Supplies	\$81.00
Gas Reimbursement (for borrowed truck)	\$20.00
TOTAL Party in R Park	\$1,512.27
Barktoberfest 101417	
Music	
Portable restroom	
Prizes	
Printing & Supplies	
TOTAL Barktoberfest	\$0.00
TOTAL EXPENSES	\$1,866.79
AVAILABLE FUNDS	-\$86.79

Agenda
Community Events Committee – Special Called
CITY of ROELAND PARK
Thursday, June 2, 2017; 6:00 pm
Roeland Park City Hall

Committee Members

Amie Logan
Andrea Sexton
Erin Thompson

Shea Geist
Stephanie Newton

Guests

Lisa Scharnak, RPCC

Discussion

1. Party in R Park
 - a. Updated committee expenditures as of 5/17/17
 - i. Additional sponsorship money \$680
 - ii. Need to update budget for Erin Thompson's donation for treasure hunt trinkets <\$100
 - b. Updates to Flier
 - c. Additional committee participation update
 - d. Sponsor update
 - e. Banners update
 - f. Schedule for event day/activities
 - g. List/schedule prep work meeting
 - h. VOLUNTEERS
 - i. Sign-up Genius for volunteer slots
 - ii. Separate blocks for set-up and breakdown
2. Next meeting on Thursday, June 15, 2017; 6:00pm at City Hall

Events:

Easter Egg Hunt 04/15/17

Party in R Park 06/10/17

Barktoberfest 10/14/17

Meeting Dates:

May 18, June 15, July 20, August 17, September 21, October 19, November 16, No December meeting

Agenda
Community Events Committee
CITY of ROELAND PARK
Thursday, May 18, 2017; 6:00 pm
Roeland Park City Hall

Committee Members

Amie Logan
Andrea Sexton
Erin Thompson

Shea Geist
Stephanie Newton

Guests

Lisa Scharnak, RPCC

Discussion

1. Approve past minutes - April 20, 2017
2. Updated committee expenditures as of 5/17/17
3. Party in R Park
 - a. Updates to Flier
 - b. Additional committee participation – approved
 - c. Possible sponsors
 - i. Waiting to hear from potential sponsors (3-4)
 - ii. \$150 per sponsor & donating materials/supplies
 - d. Committee budget
 - e. Banners ordered (to be delivered 5/22)
 - f. Portable toilet ordered
 - g. Approve expenses for
 - i. Bands/DJ – approved using DJ instead of live band
 - ii. Treasure trinkets
 1. Erin Thompson volunteered to donate Treasure trinkets costing <\$100
 - iii. Water balloon fight – approved
 1. Stephanie Newton bringing wagon to transport water balloons
 - iv. GTKYN Bingo- approved
 - v. Watermelon eating contest- approved
 - vi. Hoola Hoop Contest- approved
 - vii. Other: Squirt bottles for tattoo, Stephanie Newton bringing 3-5 water bottles for that
 - h. Schedule for event day
 - i. Set-up begins at 9 AM
 - i. List/schedule prep work
 - i. Treasure
 - ii. Water balloon fight
 - iii. GTKYN Bingo
 - iv. Watermelon eating

Events:

Easter Egg Hunt 04/15/17

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- v. Hula hoop contest
 - j. VOLUNTEERS
 - k. Final details meeting?
 - i. [Approved Final Details Meeting for 6/1/17](#)
- 4. Next meeting on Thursday, June 15, 2017; 6:00pm at City Hall

Events:

Easter Egg Hunt 04/15/17

Party in R Park 06/10/17

Barktoberfest 10/14/17

Meeting Dates:

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