

Agenda
Parks Committee
CITY of ROELAND PARK
Thursday, December 14, 2017; 6:00pm-8:00pm
Roeland Park City Hall

Committee:

Cory Coe
Emily Hage
Jared Luebe
Jennifer Provyn

Jim Kanally
Kathleen Whitworth
Patrick Franken
Tyler Steele

(Anticipated) Guests:

Jon Dunn (2A Marketing)
Becky Fast (Council Liaison)
Jose Leon (Public Works Director)

PURPOSE. The purpose of the parks advisory committee is to make recommendations to the governing body concerning city owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon city owned property; to promote beautification of the city and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings.

I. Administrative

A. Call to order

1. Amendments to Agenda
2. Approval of October minutes
3. Community Voices
 - a. The flag was not properly connected to the flag pole at R Park; Public Works was alerted and immediately fixed.
 - b. Barking dogs at R Park from 9pm-ish to 10pm reported to Parks again:
 - i. Animal Control was alerted—this is the third complaint from citizens this year
 - ii. Roeland Park police and Animal Control met the offenders after 9pm on 12/14 and informed them that there have been complaints about the noise and that the park is closed each night at 8pm from Nov thru March; apparently one of the offenders at the park (with his two dogs) was quite snippy and rude with our Roeland Park police officer.
 - iii. This situation where a handful of people treat the park as a dog park after hours has been an issue for years and now. The group of individuals used to allow the dogs to run freely but Animal Control spoke to them earlier in the year so this behavior appears to have stopped. The noise issue and the after-hours park issue remain. The Roeland Park police are going to be enforcing the park hours.
 - iv. In Roeland Park, Animal Control cannot ticket someone for a noise nuisance animal; the City rule is that the officer can inform the offending owner and that a citizen must file a complaint and take that defendant before the City judge. Does anyone know why Animal Control does not have the authority to enforce the noise laws when they encounter an offending animals (in this case, the offender is an owner who allows his dog to bark non-stop when out at the park between 9:30pm and 10pm at night)? Is this something that Council can change? That is, to allow Animal Control to enforce that noise issue law?

II. Old Business

A. Wish List (Attachment 1)

1. Maintenance items v. improvement items – *Jennifer suggesting to shelve until January*
2. Granada Park: new benches ORDERED Sep, along with Nall Park trash+recycle bin

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- a. Benches delivered to Public Works 12/4; one of the benches had considerable scratches that appear to have occurred during shipping (Attachment 2)
 - b. Bench was returned 12/11; company will recoat the bench and ship back to Public Works
- B. Budget
- 1. 2017 Budget: how much left from 2017 budget? (Kathleen; Jose)
 - a. R Park: 2 new tree markers (\$100 total?); replace damaged tree marker?
 - b. Nall Park: signage
 - c. East Side of Roe: island
 - d. Park2Park run event: financial support from all of the committees is being requested
 - i. Group is also researching applying for un-allocated Community Foundation funds
 - ii. Laura Steele (group lead) is willing to present to parks to provide more information
 - 2. 2017 monies generated from soccer leagues at R Park – *Jennifer suggesting to shelve until January*
 - a. Additional feedback from Public Works on why this is going into a General Fund and details on the General Fund (Jose)
- C. R Park
- 1. Ad hoc committee: R Park Shelters Task Group (Patrick, Jared)
 - a. Any updates; update on potential donor for one of the shade structures
 - b. Logistics of presentation at Council Workshop in January and then to Council in January
 - 2. Tennis Court RFP: projected to be released again in January 2018
 - 3. Have the two remaining trees for 2017 from the master planting plan been planted in R Park?

IV. New Business

- A. Nall Park Bike Trail (Facebook page <https://www.facebook.com/groups/241403013057965/>)
- 1. Keep out signs generated in November and put up during construction
 - 2. Soft opening occurred 12/10 (Tyler)
 - a. <https://youtu.be/JGCbN0Jsrpl>
 - 3. Official opening: date and details needed
 - 4. Signage (guest Jon Dunn from 2AMarketing; Tyler; Attachment 4)
 - a. <http://2amarketing.com/>
 - b. Questions for Jon: what materials for the signs; what kind of signs; how many; cost; who is responsible for design
 - c. this will require Council approval
 - 5. Removal of residual honeysuckle (Jose)
- B. Forestry
- 1. City has a contract with Custom Tree Care and there is an arborist on staff; the City can use his services
 - a. Citizens expressed concerns to Parks after the Council meeting: why are we using a contract company that is based out of Topeka and not locally based?
 - 2. Contract mowing company: we need to level set
 - a. there have not been complaints about the company outside of R Park
 - b. Public Works is addressing the damage constantly being done by the mowing crews at R Park: (any update from meeting with the contractor in Oct/Nov?)
 - c. Some of Parks concerns (e.g., string trimming the trail, etc) are not actually included in the current Agreement with the mowing company
 - d. The mowing company did mow over the tree marker at the base of the Japanese Lilac at R Park (one of the trees on the outside of the parking lot between the parking lot and the street)
 - i. Where is that marker?

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- ii. Can it be salvaged and reattached to one of the posts? Or do we need to budget buying a new one?
- 3. Tree watering schedule
- 4. Tree City USA
 - a. City will not get a Growth Award this year
<https://www.arboday.org/programs/treecityusa/growthAwards.cfm>
 - i. This was previously handled by the City Forester; Parks needs to start work on this in January if we want to ensure we obtain a Growth Award again in 2018
 - b. Tree City USA: Parks needs someone to assume the responsibility for the application; we need this done in December; we are already a Tree City USA but must re-up each year
 - c. Can we display the previous years' awards somewhere in City Hall? 24 Tree City Awards; 22 Growth Awards
- C. Park Run Event (still doesn't have an official name)
 - 1. Bike/Run Event to all Parks in RP – potential event in spring 2018
 - a. \$1500 grant obtained by Laura Steele for the event
 - b. Details (Attachment 3)
 - c. Financial support request (also under Old Busines.Budget)
- D. Grant work
 - 1. First National Bank ``Vibrant Neighborhoods'' – Jan 10th thru Feb 12th – meeting 12/21 to discuss
 - 2. AAD grant for shade structures (Sept 2018) – meeting 12/21 to discuss
 - 3. Lowe's grant – meeting 12/21 to discuss
 - 4. Recycling grant
- E. General Admin
 - 1. Parks distribution list: follow-up with Kelley Bohon any time we have a new member to ensure that the list is correct
 - 2. February Newsletter: do we have anything to include (Nall Park bike trail?!)
 - a. Submission to Kelley due by 12/27

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Attachment 1: Wish List

Parks Wish List 2017, 2018 Draft #1.5

	A	B	C	D
1	2017 Budget Allotment-\$20K			
2	Action-Fall 2017	Cost	Responsible Parties	M or I*
3	Nall Park Brush clean-up (\$2K spent)-Completed	\$2000 app.	City, BLVD, Urban Trails	M
4	Install bike rack in R Park with pad-Completed	\$500 app	PW	M
5	Relocate doggie bin in R Park away from picnic tables-Completed	\$300 app	PW	M
6	Remove damaged Granada piths and store-Completed	\$500 app	PW	M
7	Purchase and install 4 six foot benches 2 backed, 2 flat @ Granada with pads-Approved-In progress	\$4,420	Parks, City & PW	M
8	Purchase and install Nall Park dual trash & recycle bin-In progress	\$1,700	Parks, City & PW	M
9	Shipping-In progress	\$1,017	City, PW	M
10	R Park quarterly trail maintenance-Completed	\$500 app	City, PW	M
11	Forestry Services	Unknown	City	I
12	Replace two damaged basketball nets at R Park-Completed	\$200 app	PW	M
13	Expand lawn contract to include blow off of limestone trail in R Park and string trim trail @ mowing	\$500 app	PW, City, Lawn Service	I
14	Winterize park drinking fountains (3) & Nall Park restroom-Completed	\$800	PW	M
15	Total	\$12,437		
16	Action-Spring 2018			
17	Install Butterfly Garden at Nall Park in Rain Garden	\$500 app	TBD	I
18	Renovate two islands east of Roe	\$2000 app	TBD	I
19	Purchase additional tree markers for new trees	\$30 each plus shipping, stakes and	TBD	I
20	Nall Park Grill replacement	\$200 app each	TBD	M
21	Purchase and install three new metal trash bins in Nall Park	\$2520 plus shipping	TBD	M
22	Nall Park Round about landscaping	\$1000 app	TBD	I
23	Add whimsical art piece at pool entrance	\$1500 app	TBD	I
24	Purchase and install 3 customized eight foot benches at Carpenter-Pads not required-Not Approved	\$4680 plus shipping	Council, Parks, City & PW	M
25	Plant and maintain island urns	\$500 app	TBD	I
26	Move to Arts Committee			
27	Replace urn on Island east of Roe	\$200 app	Arts & PW	M
28	Move to Site Prep Budgeted for 2018			
29	Lower manhole cover in R Park	Unknown	TBD	I
30	Fall professional aeration, seeding and fertilizing of R Park	Unknown	TBD	I
31	Grading in R Park for Soccer	Unknown	TBD	I
32	Maintenance/Improvements as allowed			

	A	B	C	D
33	Nall Park teeter totter purchase	\$1200 app plus shipping	TBD	I
34	Purchase and install new benches in Nall Park	\$5000 app	TBD	M
35				
36	app=approximate			*Maintenance (M) or Improvement(I)

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Attachment 2: Jackson bench with scratches



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Event Logistics

- Start/stop: R Park
- Time: 7 -10:30 am
- Participants: 125+
- Ages/abilities: All

Event Goals

Fundraiser for parks in Roeland Park Promote active lifestyles Community engagement Park awareness & utility

- Roeland Park has SIX parks – many people are unaware of this fact. The Park2Park event will highlight our numerous green spaces by having a route that runs past **all** of the parks in the city.
- Lots of residents already practice active lifestyles and promotion of Roeland Park as a city that encourages locals and visitors to use our streets and parks for places of healthy activities through the Park2Park event may therefore prove to be a source of income and municipal recognition.
- Roe Boulevard is seen as a divider of the city. This event will bond the two sides, demonstrating ways people can access the parks on both sides of the Boulevard. Furthermore, it will increase the visibility of event participants as pedestrians to road users as they safely cross at marked intersections during Park2Park.
- As more people become aware of the locations of the parks, interest will increase in using them. Activities will be taking place in each park that will inspire residents and visitors alike to get outside and use these spaces.

Community outreach efforts will include promotion via Roeland Park social media channels and city website, community events, community newsletter announcements, and public banners. Targeted outreach efforts to runners will include race calendars, in-store promotion, and social media blasts in collaboration with sponsors and other community partners.

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Attachment 4: Nall Park Single Track Bike Trail signage



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