

# **Parks Committee**

City of Roeland Park  
Meeting Minutes Draft 1  
**Wednesday, July 12th, 2017**  
**Roeland Park City Hall**

## **Attendees**

**Committee members and liaisons-** Patrick Frankin, Jose Leon, Public Works Director, Jennifer Probyn, Tyler Steele. Kathleen Whitworth

**Guests-** None

## **Call to Order by Jennifer Probyn**

- **2017 currently available funds for Parks Committee**  
**\$898.52**

## **Old Business**

### **Action items completed**

- Recycle medallions for Granada Park were installed, cost \$36.95
- June, 2017 Minutes approved

**Citizen Voices** -An inquiry was received regarding the possibility of resurrecting Shuffleboard at the Community Center. Parks discussed and decided that this would not be pursued at this time as tennis court and walking trail are highest priority] for 2017.

## **New Actions items**

- Parks to notify Community Foundation Board of need for thank you notes for 2017 R Park and Nall Park donations. Will add to the monthly meeting agenda to ensure that notification is sent to the Board. Request for website update to include donation policy online. Donation policy document may need update to include new process and thank you notes.
- Status needed on resolution of defective plinths in Granada Park-Would prefer that stones are restored rather than removed. Kathleen will work

## **Park Projects slated for October, 2017 completion**

- Install bicycle rack & pad in R Park as per the Masterplan
- Relocate doggie bin in R Park moving away from picnic tables
- Replace two basketball nets In R Park
- Purchase and install four new benches in Granada Park (budget allowing)-Cost \$4420 plus shipping and pad cost
- Winterize restroom at Nall Park and drinking fountains at Nall Park, Granada Park and R Park-Cost \$800 plus \$150 per fountain
- Resolve issue with damaged plinths in Granada Park-repair or remove and store
- Nall Park Brush Clean-up #2-Cost \$2000
- Resolve weed encroachment issue for R Park trail-Cost \$500

## **Continuing Action items**

- Solution for the maintenance of R Park trail needs to be developed and ownership taken Weeds are encroaching on the trail and parts of the trail are disappearing. Maintenance expectations and ownership needs to be identified and implemented. In addition the trail needs to be incorporated into the 2018 agreement with the lawn service company to ensure the trail is blown off after mowing. (In discussion).
- Ad-Hoc R Park Shade and Shelter team is meeting monthly. Initial rendering is complete. Committee reviewing draft design with volunteer committees, city staff and Mayor. Presentation at August Parks meeting.
- Need an ordinance prohibiting motorized vehicles on the park trails. No such ordinance currently exists. Becky Fast to sponsor.

- Jose submitted objectives for 2018 budget one for shade structures in R Park, Granada Park & pool and an objective for dead tree removal (14) at Nall Park. In addition, Teresa Kelly has submitted a request for "Site Prep" expenditure at R Park. No change yet, budget will be finalized by 8/1/17.
- Patrick took ownership of resolving R Park Marquee issue. Clearly defined process that is workable for Public works and event coordinators is needed-In progress
- Nall Park Bike trail-BLVD Insurance Company reviewing easement document. Once document is signed an agreement will need to be drawn up between RP and Urban Trail. A follow-up workday cannot be sponsored by Urban Trails until all legalities are finalized. No known target date at this point. No progress known after 6-14-17.
  - Will need to flag route, map, and establish finalized plan and easement agreement in order to progress.
- R Park Tennis Court
  - Comments received from USTA after initial grant submission. JCPRD and SKW reviewing comments and working on answering questions, making clarifications, etc. for re-submission.
  - Once accepted by USTA-RFP will be released for vendor proposals
- Promotional park videos and Art sub-committee establishment-Open items, status unknown. If no progress by August item(s) will be removed as no/low priority.

**Motions approved-**

- Meeting adjournment

**Other Matters/Reminders/Announcements**

Future Parks Events\

- None

Future Sustainability Event

- Better Block Event in progress, date not set, Jennifer and/or Tyler to represent Parks at the event.

Future R Park Fundraising Events

- Fit and Fun Saturdays in R Park-Last Saturday of June, July, August & September, 9:00 AM 10:00 AM

Future Arts Committee Events

- None known

Future Events Committee Events

- Barktoberfest 10/07/17 (potentially) @ R Park 11:00 AM-3:00 PM

**Parks Committee Meetings-**

Next Regular Committee Meeting: Wednesday, August 9th, 2017, 6:00 PM @ City Hall