

Parks Committee

City of Roeland Park
Meeting Minutes Draft 2
Thursday, June 15th, 2017
Roeland Park City Hall

Attendees

Committee members and liaisons- Corey Coe, Becky Fast Council Liaison, Patrick Frankin, Jared Luebe, Jennifer Provyn, Kathleen Whitworth

Guests- None

Call to Order by Jennifer Provyn

- **2017 currently available funds for Parks Committee**
\$935.47

Arbor Day Scavenger Hunt prizes \$57.65 funded by the city

Old Business

Action items completed

- Arbor Day celebration was held at the June Block Party and new tree installed at R Park in compliance with requirements for Tree City USA.
- Finalized donation policy for Park amenities was distributed to committee members for review. Request to Admin to post policy to RP website.
- No playground equipment safety issues have been identified hence no 2017 funding required from the Public Works maintenance budget.
- May, 2017 Minutes approved.

Citizen Voices

- Noise complaint for barking dogs in R Park after dark-Park summer hours are 6:00 AM to 10:00 PM. Will inform citizen of posted hours. Cellular shades for noise blocking were suggested.

Presentations

- Recycle medallion for Granada Park was presented. Magnetic round medallion will adhere to the lid of the bin. Choices are limited due to rounded shape required. Cost is \$29 plus shipping. Parks members and Jose approved design. Kathleen to move forward with purchase.

New Actions items

- Communication of donated items needs to improve as Parks is unaware of donations. Jennifer to follow up with Jose to ensure that Parks is in the loop. Community Foundation assumes responsibility for sending thank you notes to donors.
- Solution for the maintenance of R Park trail needs to be developed and ownership taken Weeds are encroaching on the trail and parts of the trail are disappearing. Maintenance expectations and ownership needs to be identified and implemented. In addition the trail needs to be incorporated into the current agreement with the lawn service company to ensure the trail is blown off after mowing. Discuss at July meeting.
- Status needed on resolution of defective piths in Granada Park-Jennifer
- Update 2017 wish list from committee discussion and distribute for review-Kathleen
- Continuing Action items
 - Ad-Hoc R Park Shade and Shelter team is meeting monthly and making good progress. The Committee is focused on R Park shelter and shade structures exclusively. Committee goal is to identify three viable options for review by Parks and Council. Initial rendering is complete.
 - Need an ordinance prohibiting motorized vehicles on the park trails. No such ordinance currently exists. Becky Fast to sponsor.
 - Granada Park Recycle Bin purchase in progress-Kathleen
 - Jose submitted objectives for 2018 budget one for shade structures in R Park, Granada Park & pool and an objective for dead tree removal (14) at Nall Park. In addition, Teresa Kelly has submitted a request for "Site Prep" expenditure at R Park. Budget will be finalized in July, 2017.
 - Patrick took ownership of resolving R Park Marquee issue. Clearly defined process that is workable for Public works and event coordinators is needed-In progress

- Nall Park Bike trail-BLVD Insurance Company reviewing easement document. Once document is signed an agreement will need to be drawn up between RP and Urban Trail. A follow-up workday cannot be sponsored by Urban Trails until all legalities are finalized. No known target date at this point.
 - Will need to flag route, map, and establish finalized plan and easement agreement in order to progress.
- R Park Tennis Court
 - SKW submitted plans to USTA for grant review-6 weeks allowed for comments
 - Once comments received by RP, review re-write and re-submit to USTA
 - Once accepted by USTA-RFP will be released for vendor proposals
- Promotional park videos and Art sub-committee establishment-Open items, status unknown.
- Purchase of recycle medallion for Granada Park at a cost of \$29 plus shipping.
- Meeting adjournment

Motions approved-

Other Matters/Reminders/Announcements

Future Parks Events--None

Future R Park Fundraising Events

- Kids Soccer Clinic-Saturday, June 3rd 9:00-10:30 AM @ R Park, Rain date Sunday, June 4th 12:00-1:30 PM @ R Park
- Fit and Fun Saturdays in R Park-Last Saturday of June, July, August & September, 9:00 AM 10:00 AM

Future Arts Committee Events

- None known

Future Events Committee Events

- Barktoberfest 10/07/17 (potentially) @ R Park 11:00 AM-3:00 PM

Parks Committee Meetings-

Next Regular Committee Meeting: Wednesday, July 12th, 2017, 6:00 PM @ City Hall