

City of Roeland Park Planning Commission 2024						
Planning Commission Meeting Date	Applicant's Deadlines			Staff's Deadlines		
	Application Deadline	Property Owner Notice	Final Revisions Deadline	Publish Packet	Newspaper Notice	City Council
3rd Tuesday of the Month**	30 Working Days Prior to Meeting	20 Clear Days Prior to Meeting	10 Working Days Prior to Meeting	Thur Prior to Meeting	Submit Friday Before Pub-20 clear days	As Necessary
23-Jan	6-Dec	3-Jan	8-Jan	18-Jan	F: 12/29 T:1/2	5-Feb
20-Feb	8-Jan	31-Jan	6-Feb	15-Feb	F:1/26 T:1/30	4-Mar
19-Mar	6-Feb	28-Feb	5-Mar	14-Mar	F:2/23 T:2/27	1-Apr
16-Apr	5-Mar	2-Mar	2-Apr	11-Apr	F:3/22 T:3/26	6-May
21-May	9-Apr	1-May	7-May	16-May	F:4/26 T:4/30	3-Jun
18-Jun	6-May	29-May	3-Jun	13-Jun	F:5/24 T:5/28	1-Jul
16-Jul	3-Jun	26-Jun	1-Jul	11-Jul	F:6/21 T:6/25	5-Aug
20-Aug	9-Jul	31-Jul	6-Aug	15-Aug	F:7/26 T:7/30	3-Sept
17-Sep	5-Aug	28-Aug	3-Sep	12-Sep	F:8/23 T:8/27	7-Oct
15-Oct	30-Aug	25-Sep	30-Sep	10-Oct	F:9/20 T:9/24	4-Nov
19-Nov	4-Oct	30-Oct	4-Nov	14-Nov	F:10/25 T:10/29	2-Dec
17-Dec	31-Oct	27-Nov	3-Dec	12-Dec	F:11/22 T:11/26	6-Jan

A public hearing is required for rezoning, text amendments, special use permits, preliminary plats, preliminary development plans and some final development plans, and some types of preliminary site plans.

\*\*Except when conflicts in schedule occur. These dates can be subject to change barring outstanding application review.

~These guidelines are provided to assure that all applications are treated as equal and that staff can properly evaluate each application.

~All applications must be complete upon submittal.

~Incomplete applications will not be scheduled until such time as they are complete.

~The applicant is responsible for communicating with their architects, engineers, planners, contractors, utilities, and consultants.