

**CITY OF ROELAND PARK, KANSAS**  
**CITY COUNCIL MEETING MINUTES**  
**ROELAND PARK CITY HALL**  
**4600 WEST 51<sup>ST</sup> STREET, ROELAND PARK, KS 66205**  
**APRIL 15, 2024, 6:00 P.M.**

- Michael Poppa, Mayor
- Emily Hage, Council Member
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Jennifer Hill, Council Member

- Tom Madigan, Council Member
- Jeffrey Stocks, Council Member
- Matthew Lero, Council Member
- Kate Raglow, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, ACA/
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director
- Wade Holtkamp, Building Inspector

**Admin**  
Lero  
Faidley

**Finance**  
Stocks  
Dickens

**Safety**  
Hage  
Hill

**Public Works**  
Raglow  
Madigan

#### **Pledge of Allegiance**

Council President Raglow called the meeting to order and led everyone in the Pledge of Allegiance.

#### **Roll Call**

Asst. City Administrator Jones-Lacy called the roll. Mayor Poppa was absent. All other Governing Body members were present. Staff present were City Administrator Moody, City Attorney Felzien, Assistant City Administrator/Finance Director Jones-Lacy, Police Chief Morris, Public Works Director Scharff, and Building Inspector Wade Holtkamp

#### **I. Public Comments**

**David Smith** (5730 Roeland Drive) Mr. Smith spoke about the Mission Road 2025 project. He indicated that he is a cyclist and is supportive of adding bike lanes to Mission Road. He added that he's chair of the Sustainability Committee and that adding bike lanes is a move toward sustainability. He wanted to express his support for the project.

**Jesse Brown** (5235 Roe Blvd) Mr. Brown wanted to speak about the speed of traffic on Roe. He said his daughter was hit by a car and that the police and the City refuse to take action. He said cars travel 90 miles per hour down Roe and nobody does anything about it. The speed trailer is setup right in front of a police vehicle so it's not a good representation of actual speeds people travel on Roe. He said his neighbor has also asked for speed bumps or speed humps on Roe and nobody will listen. He expressed his concerns.

**II. Consent Agenda -**

- A. Appropriations Ordinance #1041**
- B. City Council Meeting Minutes April 1, 2024**

**MOTION:** CMBR MADIGAN MOVED AND CMBR HAGE SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED. (MOTION CARRIED 8-0.)

**III. Business from the Floor**

**A. Proclamations/Applications/Presentations**

*There was no Business from the Floor.*

**IV. Mayor's Report**

*There was no Mayor's Report; the items were moved to the May 6<sup>th</sup> meeting.*

**V. Reports of City Liaisons and Committees**

*CMBR Faidley attached a report from MARC's Bicycle Pedestrian Advisory Committee meeting on March 13, 2024. There were no questions.*

**VI. Unfinished Business**

*There was no unfinished business.*

**VII. New Business**

**A. Appoint Sarah Martin to the Roeland Park Community Foundation Board**

**MOTION:** CMBR FAIDLEY MOVED AND CMBR STOCKS SECONDED APPOINTING SARAH MARTIN AS THE PARKS REPRESENTATIVE TO THE COMMUNITY FOUNDATION BOARD. (THE MOTION CARRIED 8-0.)

**B. Stormwater BMP Cost Share Agreement with Johnson County**

Public Works Director Scharff presented the details of the agreement with Johnson County for the Contain the Rain Program and stated that interest in the program had been increasing. The County's BMP reimbursement program was initiated in 2011. The program acts as a resource to assist Johnson County residents to use stormwater friendly methods on their property to manage stormwater such as: Rain Barrels, Native Tree Plantings, Rain Gardens, and Pollinator Gardens.

Reimbursements to the residents come from the City, but the City is reimbursed from the County. Roeland Park was approved for \$3,000 for reimbursements in 2024.

<u>Project Type</u>	<u>Project Reimbursement Cap</u>
Rain Barrel	\$75 per barrel, up to two
Native tree planting	\$150 per tree, up to two
Pollinator/Native plant garden	\$1,000
Pre-Approved Rain Garden	\$1,000

CMBR Faidley wanted to clarify the amount of the agreement. Mr. Scharff said the agreement is up to \$6,000 and that the initial funding is for \$3,000. If we receive a lot of applications, we can ask the county for more resources.

CMBR Hage stated that she has used the program. She would like the application to be more prominent on our website.

**MOTION:** CMBR MADIGAN MOVED AND CMBR DICKENS SECONDED TO APPROVE THE AGREEMENT WITH JOHNSON COUNTY FOR THE BMP COST SHARE PROGRAM (THE MOTION CARRIED 8-0.)

**c. Approve Service Agreement for Plumbing Maintenance**

Mr. Scharff shared with Council that Staff issued an RFP for on-call building plumbing services due to the limited resources we have to complete certain tasks. CMBR Faidley asked if the drinking fountain at Nall Park was included in the maintenance agreement. Public Works Director Scharff confirmed that it was as well as the drinking fountain in Granada Park. Staff time did improve during the maintenance contract years by having this agreement in place without the need to seek quotes to perform certain small tasks that are out of the skill set of public works, building codes, and community center/aquatic center staff.

This agreement is similar to the agreement that was issued in 2020-2023. The City has had these agreements in place in the past. The plumbing services ensure that any related plumbing problems that occur can be handled by professionals in this trade in a timely manner. This agreement will ensure consistency for other on-call services in each of the city-owned facilities.

Lexington Plumbing held the previous plumbing agreement for 2020-2023 and staff have been pleased with the services that Lexington Plumbing has provided to city facilities.

**MOTION:** CMBR HILL MOVED AND CMBR DICKENS SECONDED TO APPROVE THE AGREEMENT WITH LEXINGTON PLUMBING FOR THE 2024 – 2026 ON-CALL BUILDING SERVICES AGREEMENT FOR PLUMBING (THE MOTION CARRIED 8-0.)

**D. Approve Service Agreement for HVAC Maintenance**

Mr. Scharff shared that Staff issued an RFP for HVAC maintenance service for city facilities due to the limited resources we have to complete certain tasks. Staff time is limited, but necessary, when having to seek quotes to perform certain small tasks that are out of the skill set of public works, building codes, and community center/aquatic center staff.

This agreement is similar to the agreement that was issued for HVAC services from 2020-2023 and staff are familiar with these types of service agreements and have used them in the past. The HVAC agreement ensures that our HVAC units and boiler units are all maintained annually. Service agreements will ensure consistency for these services in each of the city-owned facilities. Lippert was the awarded contractor for the previous 2020-2023 agreement for HVAC services and staff have been pleased with the services that have been provided to the city facilities. Staff find Lippert Mechanical to be a qualified contractor.

CMBR Madigan asked if we only received two bids. Mr. Scharff confirmed that we did.

CMBR Faidley said the old public works shop was still in the agreement and she wanted to clarify that we wouldn't be doing work at the old facility. Mr. Scharff affirmed that we would not and that it was just an error in the document.

**MOTION:** CMBR HAGE MOVED AND CMBR DICKENS SECONDED TO APPROVE THE AGREEMENT WITH LIPPERT MECHANICAL FOR THE 2024 – 2026 ON-CALL BUILDING SERVICES AGREEMENT FOR HVAC SERVICES (THE MOTION CARRIED 8-0.)

**E. Approve Service Agreement for Electrical Maintenance**

Mr. Scharff stated that staff issued an RFP for on-call building services for electric due to the limited resources we have to complete certain tasks. Staff time is limited, but necessary, when having to seek quotes to perform certain small tasks that are out of the skill set of public works, building codes, and community center/aquatic center staff.

The attached agreement is very similar to the agreement from 2020-2023. Having a service agreement in place increases staff time to focus on other tasks without the need to contact multiple vendors when seeking quotes for electrical services. All agreements will ensure consistency for these services in each of the city-owned facilities.

Mr. Moody indicated that while we only received one bid for electrical, this service is used much less frequently and is less important to have on-call services than HVAC or plumbing. He said we use these agreements so that we have a relationship with a provider in the event that we need service immediately. Otherwise, if it's a planned or significant repair, staff will bid those projects out separately.

**MOTION:** CMBR DICKENS MOVED AND CMBR HILL SECONDED TO APPROVE THE AGREEMENT WITH PRO CIRCUIT, INC FOR THE 2024 – 2026 ON-CALL BUILDING SERVICES AGREEMENT FOR ELECTRICAL SERVICES (THE MOTION CARRIED 8-0.)

**VIII. Ordinances and Resolutions**

**A. Ordinance 1051 - Chapter 1 Code Revisions**

Ms. Jones-Lacy stated that Ordinance 1051 incorporated all the recommended changes made by staff and Council from the prior meeting and that she or City Attorney Alex Felzien were there to answer any questions. City Attorney Felzien addressed a request for clarification from CMBR Faidley concerning the exact wording of the Oath of office to include "...all ordinances, both ordinance and charter of the City of Roeland Park..." because the State of Kansas does use the terms simple ordinance or ordinary ordinance.

**MOTION:** CMBR HILL MOVED AND CMBR MADIGAN SECONDED TO APPROVE ORDINANCE NO 1051 – CHAPTER ONE CODE REVISIONS (THE MOTION CARRIED 8-0.)

**B. Ordinance 1052 – Chapter 2 Code Edits**

Ms. Jones-Lacy shared that Ordinance 1052 incorporates the changes discussed at a prior council meeting which amends Chapter 2 on animal control and regulations. She said the only item that Council wanted to add was a provision to require goats and sheep usage to be permitted. Ms. Jones-Lacy explained the provisions and that homeowners would be allowed up to two permits per year for targeted grazing with a maximum of 10 days each.

This language was determined after discussing with the executive director of Goats on the Go regarding reasonable regulations for our community. Most of the regulations regarding the permit process will be outlined in the application and on our website and will include:

- Onsite signage with contact information for the herder and warnings about electrified fences in use.
- Modern, pulse-type fence energizers that are low voltage pulse style instead of an ongoing stream of electricity.
- Access to water for animals.
- Vendor must be insured.

CMBR Hage asked if there was a requirement that these permits not be issued back-to-back. Ms. Jones-Lacy said that staff can include that in the provisions. CMBR Faidley asked if it was the homeowner that would have to apply. Ms. Jones-Lacy indicated that either the homeowner or the herder could apply but that the permits issued would be by address.

**MOTION:** CMBR HAGE MOVED AND CMBR HILLSECONDED TO APPROVE ORDINANCE NO 1052 – CHAPTER TWO CODE REVISIONS (THE MOTION CARRIED 8-0.)

**IX. Reports of City Officials**

- 2024 1st Quarter Police Department Report
- 2024 1st Quarter Public Works Report
- 2024 1st Quarter Strategic Plan Progress Report
- 2024 1st Quarter Objectives Progress Report

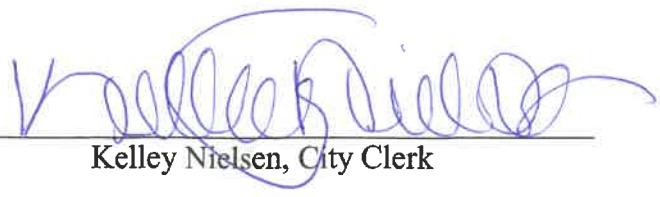
CMBR Raglow indicated that these reports were included for reference and that the intent was to not discuss them in detail during the meeting to save time for the workshop. Mr. Moody said if anyone has questions to reach out to him.

CMBR Faidley wanted to know if a resident doesn't believe the street sweeper hits their street, what should they do? Mr. Moody said they can call City Hall.

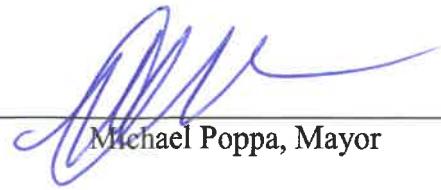
**Adjourn:**

**MOTION:** CMBR MADIGAN MOVED AND CMBR LERO SECONDED TO ADJOURN. (THE MOTION CARRIED 6-0.)

(Roeland Park City Council Meeting Adjourned at 6:35 p.m.)



Kelley Nielsen, City Clerk



Michael Poppa, Mayor