

Community Events Committee

CITY of ROELAND PARK

Draft Meeting Minutes

Thursday, August 20th, 2015

Roeland Park City Hall

Attendees

Jan Grebe, Kathleen Whitworth, Scott Ferrel, Michael Poppa, Nicole Dehaven (JCPRD), Tiffany Ringot (new member), Jennifer Gunby, Teresa Kelly (guest)

Call to Order by Scott Ferrel

Approval of Minutes: July 2015 meeting minutes approved

Old Business

Updates on action items for Bark in R Park/Octoberfest-October 3rd, 2015 at R Park-11:00 AM-6:00 PM

- Jan-Confirmed participants for Bark in R Park
 - Pets for Life (Therapy dogs)
 - Canine Companions for Independence (Service Dogs)
 - Kansas Search and Rescue Association
 - Unleashed pets (Rescue and pet adoption)
 - Dog Agility Demo in large west side green space to end the event
- Jan working-in contact with
 - KC Pet project
 - KC Dog Advocates
 - Dog food truck (Questionable as conflict may exist)
- Kathleen confirmed-
 - Roeland Park Vet
- Kathleen working-
 - Banner for Bark in R Park- We can reuse existing banner for dog portion of event. This is the only banner we will use. Confirm with Public works for put up/take down the week of the event.
 - Two additional porta potties grouped with existing structure
- Lisa completed-
 - Large multipurpose room reserved at Community Center in case of rain
- Scott confirmed-
 - KC Bier Company-donating two kegs through Community Foundation
 - Cinder Block Brewery
 - Generator for band through Jahn Duncan
 - Alcohol permit modification to include Community Center
- Scott working-
 - Big Rip
 - Torn Label
 - 3 bands 1-6:00 PM for beer tasting sets 1,2,2 hour sets
- Michael confirmed-
 - Police presence at R Park and/or Community Center
- Michael working-
 - Flyer need info by 8/23 for Roeland Parker, need publication on RP Facebook, email blast, PV Post, RP website

New Business

- **New action items**
 - Jennifer Gunby to develop event layout blueprint and send to team for review, two copies needed for Alcohol permits

- Folding chairs will be needed for dog exhibitors
- Community for all Ages will participate in the event (Sustainability Committee)
- Kathleen to secure water and cups for Barktoberfest for human and doggie consumption
- Jan to make up certificates for contest winners (Best costume, biggest dog, etc.)
- Citizen's Fund Raising committee will hold bake sale and RP Marketplace at Barktoberfest. Event Committee members to support Bake Sale in lieu of free treats
- Kansas requires state alcohol permit for beer tasting-Cost \$35, Jennifer Gunby to sign
- **Open items**
 - *Funds remaining from City for Events- \$206.13*
 - Lisa to reserve additional room (Neighbor's Place) for beer tasting at the Community Center in case of rain
 - Scott-Werner's Food truck-kids meals?
 - Donations for Beer tasting possible to help offset cost of event? It was thought that we could give out tickets and ask for a suggested donation. *Can we exchange tickets for Bake Sale goods? Scott to discuss with Gretchen.*
 - Sponsorship from vendors to offset costs?
 - Some confusion as to whether or not keg donations from vendors can be brought through the RP Community Foundation. *Can vendors use as tax deduction???*
 - Unassigned-Small cups needed for beer tasting??
- **Future events 2015**
 - Bark in R Park 11:00 AM-1:00 PM at R Park in conjunction with Adult Oktoberfest 1:00-6:00 PM at R Park-October 3rd, 2015 (Community Center if rain)
 - Christmas Tree Lighting-Date and details TBD (December) **who will fund??**

Motions Approved

- Meeting Adjourned

Other Matters/Reminders/Announcements

Future Community Center Events Planned

- October 1st, 2015-Spagetti Dinner-\$8.00 per person-Dinner and a Magician-All ages welcome. Tours will be offered of dome and pool
- October 31st, 2015-Morning Halloween party for kids

Events Committee Meetings

Next Regular Committee Meeting: Thursday, September 17th, 6:00 PM [third Thursday]