

CITY OF ROELAND PARK, KANSAS
GOVERNING BODY WORKSHOP MINUTES
ROELAND PARK CITY HALL
4600 WEST 51st STREET, ROELAND PARK, KS 66205
September 15, 2025, 6:00 P.M.

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| • Michael Poppa, Mayor | • Matthew Lero, Council Member | • Keith Moody, City Administrator |
| • Benjamin Dickens, Council Member | • Tom Madigan, Council Member | • Jennifer Jones-Lacy, Asst. City Admin. |
| • Jan Faidley, Council Member | • Kate Raglow, Council Member | • Kelley Nielsen, City Clerk |
| • Emily Hage, Council Member | • Debbie Schraeder, Council Member | • Cory Honas, Police Chief |
| • Jennifer Hill, Council Member | | • Donnie Scharff, Public Works Director |

(Roeland Park Governing Body Workshop Meeting Called to Order at 6:33 p.m.)

Mayor Poppa chaired the meeting.

MINUTES

A. Governing Body Workshop Meeting Minutes August 18, 2025

The minutes were approved as presented.

II. DISCUSSION ITEMS

A. Review Complete Street Analysis for Rosewood and Granada Project and Discuss Design Options

Janelle Clayton went over the Complete Streets analysis for the Rosewood Street project, 51st Street north to the Community Center. The plan is for a complete street reconstruction with a “Share the Road” bicycle lane and also to bring sidewalks in the project area into ADA compliance. Ms. Clayton reviewed the current street conditions and travel statistics. She also explained the report recommendations for the curb ramps and the shared use path.

CMBR Faidley asked if the sidewalk on the west side of the street would be a 5 feet width and whether they would lose the grass buffer. Ms. Clayton said those would be the improvements. CMBR Faidley did say there is a perceived security with the grass buffer and understood why that would not be included as they are not going into properties along the project street.

CMBR Faidley then asked where the roadway would be marked with sharrows and signage. Specifically, when a line of cars are parked on the east side, where would the street markings be placed. Ms. Clayton said those items will be considered in the design process. They will look at the width of the parking lanes and where best to place the marking and some of those might be moved more towards the center of the lane.

Ms. Clayton moved the discussion on to the Granada portion of the project. This will be a reconstruction project from 51st Street to the north end, which is about a tenth of a mile. New sidewalk will be installed on the east side of the street and will also be made ADA compliant. Ms. Clayton also reviewed the current street and traffic conditions for this area.

CMBR Faidley asked if there would be crosswalk markings where the pedestrian path would cross from the west side to the east side. Ms. Clayton said they would not mark that area as a crosswalk.

Following the presentations, City Manager Moody said staff was looking for direction on design. They went through the Complete Streets analysis so that the Governing Body would have a comprehensive understanding of what was recommended and whether they were in support of the designs. All Governing Body members present at the meeting were in support of the design presentations.

B. Review Cost for Pedestrian Crossing Improvements at Roe Blvd. and Rosewood

Ms. Clayton said this conversation is a follow-up to a discussion by the Governing Body on how to enhance the safety for pedestrians crossing at Roe Boulevard and Rosewood. She said that even though there is no warrant, she feels comfortable making a recommendation for a rapid flashing beacon since there is a pedestrian refuge island. The beacon will provide extra caution for vehicles to watch for pedestrians. The estimated cost for the improvements is \$22,458.

Mayor Poppa asked where the advanced warning beacons would be placed. Ms. Clayton said there are signs currently that a crosswalk is ahead and they would install the beacons on those signs.

CMBR Hage asked how far in advance the warning signs would be. City Manager Moody showed the locations from the map.

There was discussion of a center two-way left turn lane onto Rosewood. Ms. Clayton said she would have to investigate that further before making any comments. Mayor Poppa said if they put that type of lane in, it would signal that people can make that turn safely.

CMBR Faidley requested an advanced warning beacon and believes it is warranted more for the southbound lanes due to the topography. It's difficult to see someone in the crosswalk and as drivers gather speed there may not be enough reaction time to stop. She said their assessment showed the speeding is more of a problem southbound than northbound. Ms. Clayton said she can look into the costs of adding such a beacon.

CMBR Lero agreed with an advance warning going southbound, adding that people in cars cannot even see another car or pedestrian and the additional measure makes sense.

Ms. Clayton asked if they would be interested in pulling the median back a bit more on the north end. Mr. Miller said there is not enough room to do that. Ms. Clayton reiterated that she would look into this matter further as to what safe possibilities they could have.

CMBR Lero asked if there is a cost savings to adding the indicators all at once. Ms. Clayton said that with tariffs and ordering products from overseas, companies do not like to guarantee prices these days. She said the preference would be to install everything at the same time for the same life span. Ms. Clayton will look further into left-turn markings and possible modification to the north end nose of the Z-crossing and pricing on advance flashers for both directions.

C. Review Shelter Reservation Procedures and Adding Little Free Library at R Park

Nathan Brungardt, Parks and Recreation Superintendent, reviewed the shelter reservation policy. He said the parks were booked the entire summer and there was some frustration for renters as well as users of the park. He also added that with rentals online, people did not have to speak to anyone and there was no conveyance of expectations in what was expected from a rental. Mr. Brungardt reviewed some of the inconvenient situations as a result of those rentals.

CMBR Faidley said they do have a heavy interest in their parks and asked if they do a deep cleaning. Mr. Brungardt said they power wash the pavilions and grills every Friday. They also have attendants on the weekends who pick up the trash. However, if there are spills or something similar over the weekend, they are not cleaned until the following Friday.

Mr. Brungardt also added that the Parks and Tree Committee had a free Little Library donated to them and they would like to install it at R Park. Mr. Brungardt provided some location suggestions.

CMBR Dickens asked if there was any consideration of putting it near the playground since the intent would be for children. Mr. Brungardt will bring that suggestion up to the committee.

Mayor Poppa said to thank the Parks and Tree Committee for bringing this item to them before having it installed.

D. Review Chapter 13 - Streets and Sidewalks

City Engineer Dan Miller led the discussion of Chapter 13 of the City Code. He gave an overview of what is contained in the chapter and noted certain updates and changes. They clarified the verbiage pertaining to Public Works authority to make it consistent, added that they would follow APWA standards, and provided specifications for asphalt, concrete, and flowable fill. They also added pavement restoration requirements, information on maintenance bond limits, and permit penalties that would be increased for unpermitted work in the right-of-way.

Ms. Jones-Lacy added regarding the section on trees that in the event a private tree presents a traffic hazard, it is the responsibility of the homeowner to trim trees overhanging the streets. In the event of an emergency, the City could order the overhanging trees to be trimmed.

Also modified are the definitions for invasive species to include Tree of Heaven and Callery pear. These trees are permitted to be removed without ramifications, meaning they do not need to be replaced. The replacement tree definition has also been edited to allow for the fact that younger trees when planted fair better. They wanted to focus more on the quality of tree to maintain their tree canopy.

CMBR Faidley asked for clarification that the 15-foot pertains to the height of the tree and not spacing. Ms. Jones-Lacy said the intent is to replace with like tree heights at maturity for replacement trees.

The Municipal Court Judge also made recommendations. The administrative fine was removed as the process would be going through the Municipal Court. The appeal process has been redefined to be specific as to what the judge will be ruling on and that the determination is based upon whether a tree is protected or not.

Ms. Jones-Lacy noted the Tree Fund would be focused more on trimming and the Neighbors Helping Neighbors program is also used for assistance with tree costs.

Ms. Jones-Lacy said she had spoken with their Kansas Forest representative who provided them a tree list. He reviewed the ordinance and was pleased saying it was one of the better ones he had seen.

CMBR Hage asked when they would discuss street and sidewalk regulations as well as speed limits and regulations around e-bikes, e-scooters, and helmet use. Ms. Jones-Lacy said they will discuss that in Chapter 14 and staff have already started working on that.

These changes will be presented at the October 7th Council meeting.

III. Committee Minutes

- A. Ad-Hoc 75th Anniversary Committee Meeting Minutes August 20, 2025**
- B. Ad-Hoc Historical Committee Meeting Minutes August 28, 2025**
- C. Aquatic Advisory Committee Meeting Minutes August 12, 2025**
- D. Arts Advisory Committee Meeting Minutes September 3, 2025**
- E. Diversity, Equity, and Inclusion Committee Meeting Minutes August 26, 2025**
- F. Sustainability Committee Meeting Minutes September 4, 2025**

The Committee minutes are in the agenda packet.

IV. ADJOURN

Mayor Poppa adjourned the meeting.

(Roeland Park Workshop Adjourned at 7:48 p.m.)