

GOVERNING BODY WORKSHOP AGENDA
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, January 22, 2018 6:00 P.M.

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Fast
Kelly

Finance

Janssen
Thompson

Safety

Hill
McCormack

Public Works

Madigan
Poppa

CMBR Fast called the meeting. CMBR Thompson was absent.

I. MINUTES

November 20, 2017
December 4, 2017
December 18, 2017

The minutes were approved as submitted.

II. DISCUSSION ITEMS:

1. Shade Structures at R Park

PUBLIC COMMENT

Todd Zimmer (5621 Roe Blvd.) Mr. T. Zimmer spoke in support of the permanent shade structures.

Ian Zimmer (5621 Roe Blvd.) Mr. I. Zimmer said the structures would be great with the shade on hot summer days and thinks this is a really great idea.

Austin Zimmer (5621 Roe Blvd.) Mr. A. Zimmer said it would be cool to have the pavilions to host birthday parties and other events.

Judy Hyde (5113 W. 58th St.) Ms. Hyde is on the R Park Shelter Task Force and the Sustainability Committee and spoke in support of the proposed R Park shelters. She also encouraged the City to move forward with an RFP for the two smaller shelters for a spring 2018 build adding that almost half of the cost would be donated by citizens. Ms. Hyde stated it is fiscally sound for the City to take advantage of this opportunity.

Patrick Franken (4900 W. 55th St.) Mr. Franken is a member of the Parks Committee and spoke in support of the shade structures as they will add usability to R Park. He also thanked the Governing Body for their support and their service.

City Administrator Moody stated there is a 2018 objective for eight shade structures to be installed at the Aquatics Center, R Park and Granada Park. In total, \$66,000 is anticipated to be spent on shade structures. \$28,000 of that amount is expected to come from grants. The remaining funds would come from local resources. Public Works Director Leon has also included in the packet cost estimates from a local pre-manufacture shade structure provider.

Jennifer Provyn made a presentation to the Governing Body asking for their approval on the aesthetics of the shelters even though all of them will not be installed at the same time. The idea is to create harmony between the shelters in the different areas. A shelter task force consisting of an architect, a member from the Events committee, a member from the Arts committee and citizens worked together to come up with ideas to meet the needs of the vision of R Park.

George Knipp (5225 Sycamore Dr.) addressed the Governing Body on the decisions of the R Park shelters to meet with the master plan.

Ms. Provyn said the initial shelter estimate is \$46,000. The Citizens Fundraising Initiative will donate \$1,000 and they also have a potential donation from a local construction company if the Council will approve this to go out to bid. The local company said they would bid the true cost of the shelters as well as for them to erect them, but would then donate the smaller shelter. This would save up to \$21,000. The donation is also contingent on a spring 2018 construction. If they go this route, the cost to City would be \$24,000. The Parks committee continues to seek additional funding.

CMBR Fast inquired about the restroom structure. Ms. Provyn said the ideal choice in the master plan would be to separate the restrooms from the shelter and locate them north of the tennis courts.

CMBR Madigan said when the CIP was updated it had included a fixed cost for shelters. He said they are still talking about three small shelters at R Park and asked when the change was made to two.

Ms. Provyn stated last month during park discussions with Public Works Director Leon and the committee that they never remembered any discussion of there ever being three shelters planned.

CMBR Kelly asked if they anticipate being able to match the brick and stone if they wait until 2020 to build. He also wanted to know if they were continuing to seek grant funding.

Ms. Provyn stated in the objective there are two grants, one for \$20,000 and one for \$2,000 and this is the additional funding that they are looking at receiving right now. They do continue to look for other potential grants.

Mayor Kelly thanked Ms. Provyn for the work the Parks Committee did and recognized it is a large undertaking. He also likes to see that several professionals are involved and also for the potential donation of materials and labor for construction of the smaller shelter. He said the number of people attending the meeting shows there is a lot of interest in the quality of shade structures for R Park. He also asked if they had thought about shelter rental fees to help recoup some of the \$4,000 cost over time.

Ms. Provyn said they have spoken about that. With the use of R Park as a soccer facility it is in a sense generating funds. There was also discussion about renting out the shelter at Nall Park, but there was some hesitation. The committee's question was why is the money that is being generated for the soccer field rental not being diverted towards Park. They do recognize that some of those funds are put back towards the seeding of the park, but the funds themselves are not under the purview of the Parks Committee.

CMBR McCormack applauded the Parks Committee for their efforts and likes how many people have provided their expertise and time in this effort.

CMBR Fast said that for several years they did not have a parks maintenance fund and asked why they can't now take from the Parks Maintenance fund to make up the difference for the structures.

City Administrator Moody said the resources budgeted for the shade structures are a set amount. If the Governing Body chooses to use those funds to help offset the cost of the structures, then they can do that. He added that they

are not at a point where the Governing Body is being asked to approve the purchase of the shade structures. The Parks committee is asking the Governing Body for their support of the architecture because they want them to match throughout the parks down the road. If the grants are secured for \$28,000 and the two shelters come at an out-of-pocket cost to the City of \$25,000 and they use pre-fabricated structures at Granada and the pool, then they should have enough of the \$38,000 of local resources to complete all the facilities. Moving forward with going out for bids does not cost anything. Mr. Knipp is donating his time to getting the plans to a point where they can be bid. Staff will have the City engineer review them and then go through the bidding process to come back with a firm number. By that point, they hope to have a response from the two agencies regarding the grants. Then they will have a better idea where the funding stands. Tonight, however, is asking for agreement on design concepts so they can move forward with bids for the shelters.

After discussion, there was agreement to place this item on the Consent Agenda.

CMBR Fast thanked Ms. Probyn for the incredible presentation and also for everyone coming tonight and speaking out and for all the work and recognized the park planning committee. She also thanked Mr. Knipp for donating to the community and the charities who donate to make the parks better.

(Applause)

After discussion, the Governing Body directed staff to advance the small shelters.

2. Carpenter Park Amenities Request

Ms. Probyn noted the City has a purchase policy and Parks did not do their due diligence in that regard. She is asking for design approval from the Council to replace three eight-foot benches and the trash bin so they will be uniform. The second request is to move forward with the purchase in February. As these are replacements the funds will be from the Public Works 2018 maintenance budget. Public Works will do the installation and the benches are expected to have an eight to ten-year life span.

CMBR Hill asked how easy it is to remove graffiti from the metal benches. Public Works Director Leon said they have cleaner for that and it is easier than removing it from the wooden benches.

CMBR Kelly said the design looked nice, but expressed concern about the sharp corners at the tops of the benches.

CMBR Madigan asked about the metal construction heating up in the sun and becoming too hot to sit on. He added he sees a lot of people coming from the library to sit on those benches. Ms. Probyn said this is a fairly shaded area, but acknowledged it does get some sun and could be hot in spots.

CMBR Fast recognized that the Parks committee has done extensive research into the benches and would recommend moving forward.

CMBR Janssen said he preferred the all metal construction.

CMBR Poppa said they are only moving forward with the recommendation for the Parks Committee to obtain bids.

The Governing Body agreed to move this item to the Consent Agenda.

3. Tennis Court Replacement Project

City Administrator Moody said this was an objective for 2017. The court replacement went out for bid last fall and came in significantly over-bid. It was decided to put it out again for bids over the winter hoping for better bids at a time when companies were not as busy. This option worked out and received more bids. If approved, Public Works

will do the demolition of the asphalt and the fence, an anticipated \$10,000 savings. They also are anticipating grant funding. Mr. Moody said this is a positive as the project was priced in 2015 and did not include some improvements to the parking that are required by USTA accessibility requirements. Those improvements will create better access to the park and parking lot as well as provide a connection between the parking lot and the tennis court. The goal is to make the park more accessible to everyone.

Staff's recommendation is to move this item forward and award the contract to McConnell & Associates on the condition that the City receives at least \$32,000 in grant awards for the project. This will keep the City's contribution at \$140,000.

Mayor Kelly asked for the amount of the initial bid. City Administrator Moody believed it was over \$200,000.

CMBR Madigan stated the previous City Council worked out an agreement to finish Nall Park and then go forward to finish the tennis courts. He said they ought to honor that commitment and move forward under the conditions that the City Administrator has put forward.

CMBR Fast said the recommendation is that staff will prepare a contract with McConnell at the 2/19 Council meeting. City Administrator Moody would like direction from the Council at the Council meeting to commit the funds because that is a requirement of the application that shows the City has committed these resources to completing the project.

There was Governing Body consensus to move forward the approval of \$139,857.50 for the tennis court reconstruction on the Consent Agenda for action.

- 4. Ordinance 957 - Mobilitie Franchise Agreement**
- 5. Mobilitie Pole Attachment Agreement**
- 6. 2018 CARS Agreement with Johnson County and Roeland Park for Public Improvements to Roe Lane**
- 7. Voting During Workshops**
- 8. 4th Quarter Safety Statistics**
- 9. November 2017 Financial Report**
- 10. Committee Liaisons Appointments**
- 11. Reappointments to Sustainability, Parks, Planning and Community Foundation**
- 12. Review 2017 Objectives Performance Summary and 2018 Objectives Progress Summary**
- 13. Approval to Pay Invoice for Northeast Animal Control Commission for 2018 and Designation of Representative to the Board**
- 14. Discussion on Events Committee**

III. ADJOURN

Before adjourning, it was decided to add Items 6, 10 and 13 as New Business to the Council agenda and the remaining items will be added to Workshop and discussed as time allows.

(Roeland Park Governing Body Workshop Adjourned at 7:00 p.m.)