

**GOVERNING BODY WORKSHOP AGENDA**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, May 21, 2018, 6:00 P.M.**

- Mike Kelly, Mayor
- Becky Fast, Council Member
- Jennifer Hill, Council Member
- Tim Janssen, Council Member

- Jim Kelly, Council Member
- Tom Madigan, Council Member
- Claudia McCormack, Council Member
- Michael Poppa, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

**Admin**

Fast  
Kelly

**Finance**

Janssen  
Thompson

**Safety**

Hill  
McCormack

**Public Works**

Madigan  
Poppa

Mayor Kelly called the meeting to order. CMBRS Poppa and McCormack were absent. CMBR Kelly arrived after roll call.

Ms. Jones-Lacy introduced the Administrative Management Intern Beth Pauley to the Governing Body. Ms. Pauley will be with the City through the summer and is working on obtaining a master’s degree in Public Administration from Park University.

**MODIFICATION OF THE AGENDA**

*There were no modifications to the agenda.*

**I. MINUTES**

**April 16, 2018**

The minutes were approved as submitted.

**II. DISCUSSION ITEMS:**

**1. Request for No Parking on Canterbury Between 47th Street and 48th Street**

City Administrator Moody said he had sent out a letter to 29 property owners along Canterbury Street seeking their opinions on how to handle the on-street parking issues.

Mayor Kelly said they received 12 responses back and the majority selected public parking on the east side of the street and permit parking on the west side of the street with each household having the ability to acquire a permit for each car or registered vehicle to that address.

CMBR Hill said a concern for her was one that came from a resident who expressed concern for emergency vehicles not being able to get down the street if they allow parking on both sides. Having such parking reinforces the issue of not allowing emergency vehicles to pass.

CMBR Kelly agreed that the street is too narrow for parking on both sides.

CMBR Fast asked about the permitting of vehicles. City Administrator Moody said the cost would be approximately \$2.50 per sticker/hanger. He said that staff could keep track of the permits through their business licensing software which is already in place.

CMBR Hill said parking has been temporarily restricted on the west side of the street.

CMBR Madigan asked if they could restrict parking on Delmar until they come up with something.

CMBR Hill said they should put up permanent no parking signs.

CMBR Janssen said he feels like the situation on Canterbury has been exacerbated by the parking lot being closed at the corner of 47th and Mission. He hopes that once that corner is developed it will provide relief to the Canterbury residents. In the meantime, he does support the permitting as well as having parallel parking lines on the street.

The Admin and Safety Committees will confer to propose permitted parking options on residential streets.

## **2. Request for No Parking on Delmar Between 47th Street and 47th Terrace**

### ***Public Comment:***

**Rich Weber** (4703 Delmar) Mr. Weber is continuing to have problems with the person across the street on County Line Road who has seven cars, one of which has been parked in front of his house for over two weeks and two that are right by his driveway. It blocks visibility and creates a safety hazard. He added that there is difficulty when it comes to plowing the streets. He requested that there be no parking on Delmar from 47th Terrace to 47th Street.

There was general consensus for an interim temporary no parking on Delmar between 47th Street and 47th Terrace.

City Administrator Moody said they will need to get more signs which say No Parking by Order of Chief of Police.

City Administrator Moody asked if the Governing Body would want a proposed ordinance developed to restrict parking on both sides of Delmar by the next Council meeting. Parking in the City is already restricted by ordinance. All that would be needed is to describe the segment of street and what is being restricted, which can then be added to the ordinance.

There was consensus to review the ordinance language at the next Governing Body Workshop.

## **3. 1st Quarter Financials**

Ms. Jones-Lacy said she was happy to report that the state of the primary revenues are very good for both the projected/budgeted revenues and what they have actually collected year-to-date. Property tax revenues are up 3.3 percent over the prior year. Sales tax revenues are also higher than the same time last year at 10.3 percent. Licenses and permits are down 21 percent from last year largely because no single family new construction permits have been filed. Revenue from business and animal licenses are down 34 percent. This is believed to be due to a glitch in the system that did not send out courtesy reminder notices. Staff has addressed that issue and they anticipate those revenues will increase.

Expenditures are approximately \$390,000 higher through the first quarter of 2017. The reason for this is the standard expenses are hitting the books earlier than they did at this time in 2017. There are also pool operations expenses reflected and that will be moved out. Also an audit adjustment did not get made because it was for a 2017 expense and that will be changed going forward. The Public Works Department spent additional money on equipment repair. There was also the expense of tree removal in Nall Park. They also transferred more resources to the Equipment Reserve Fund than in prior years due to the purchase of the new leaf machine and wheel loader. Pension rates are also higher this year as well as solid waste fees.

Ms. Jones-Lacy reviewed the different funds comparing the actual revenues with the projected revenues. She pointed out that there will be a huge drop in debt service payments as those items are being paid off rather quickly.

#### **4. Approval of Shared Parking for Imagine Wholeness 5204 Roe Blvd**

Ms. Jones-Lacy said the 5204 Roe property is for sale and the Imagine Wholeness business wants to move into that space. Per zoning regulations, they are required to have four spaces per 1,000 feet. Currently the lot has one parking space. The tenant reached out to CVS and has gotten permission to share six spaces.

Lynn Provias, property manager for the Roeland Park Center, said they would allow Julia Thomas, owner of Imagine Wholeness to lease six spaces from them.

Staff recommends approval and added that they have encouraged shared parking in the past. Mr. Jacobson, the City's Building Official, does not see any major issues with this particular configuration.

CMBR Hill said she may have to recuse herself from a vote as she is friends with the former owner.

Julia Thomas, Imagine Wholeness owner and Patrick Moylan, property owner, were present at the meeting to answer questions.

Mr. Moylan said he has worked with Ms. Thomas to negotiate terms of parking with the management of the shopping center. He said that no one parks in those spots now. He added that Ms. Thomas has worked hard to be a good business for Roeland Park.

There was agreement to move this item forward to the Consent Agenda of the Council meeting.

#### **5. Discuss Leaf Pickup for Westwood and Westwood Hills**

Public Works Director Leon said their leaf program operation and schedule is changing significantly. He would like to postpone leaf pickup service this year for Westwood Hills and Westwood so that they can evaluate the management and operation of their new program. He feels that it would over-commit the staff and put them in a position where they might not be able to abide by the agreement they have with those cities.

CMBR Madigan agreed with Mr. Leon's suggestion and believed they should devote their time to the City to find out what they can do.

Mayor Kelly respectfully disagreed with Mr. Leon's suggestion. He felt it was important to continue the City's relationship with Westwood and Westwood Hills. He felt they would be able to accomplish the work for those cities as well as Roeland Park with the new equipment. He also suggested that if they were to continue the agreement with those cities they should share in the liability of the machine.

CMBR Janssen asked if they could lease their old leaf equipment to Westwood. Public Works Director Leon said the challenge is large as those cities do not have their own dump trucks.

CMBR Kelly agreed with the Mayor but could not recommend staff working extra hours on Sunday.

Public Works Director Leon clarified that he was not asking that they never do this again, but would recommend postponing it for a year.

CMBR Hill said if they postpone for a year those cities might look elsewhere. She felt they need to figure this out and keep those connections with Westwood and Westwood Hills.

Public Works Director Leon said he has spoken with those two cities and they both understand that Roeland Park needs to figure out their program.

This item was forwarded for further discussion to the June 4th Workshop.

City Administrator Moody asked to move Items 6, 7, 9 and 10 to the Workshop portion of the Council agenda to which the Governing Body agreed.

- 6. Resolution 659 - Remove Dead Tree from Private Property on Linden**
- 7. Resolution 660 - Remove Dead Tree from Private Property on Canterbury Street**
- 8. Discussion of Bulkhead Replacement at the Aquatic Center**
- 9. Nomination of Duane Daugherty to the Community Foundation Board**
- 10. Review Stormwater Inspection Agreement with A1 Sewer**
- 11. Discuss Pool and Community Center Membership Benefits**

### **III. NON-ACTION ITEMS:**

*There were no items discussed.*

### **IV. ADJOURN**

Mayor Kelly adjourned the meeting.

(Roeland Park Governing Body Workshop adjourned at 7:02 p.m.)